

will arise · Appointment: - By members Jenure complete होने से in AGIM (Annual Greneral पहले; या तो Auditor की Meeting) हटा पिया / उसने खुप Resign किया · Remuneration: By members Casual Vacancy to be · If any Removal or Resignation filled by CAG within happens then casual vacancy 30 days, if not; will arise Jenure complete होने से पहले; या तो Auditor की हटा पिया / उसने खुप Resign किया Next 30 days 7 BOD shall fill casual vacancy No cooling Period in case of Grout. Co. · After completion of term/ tenure, suditor will suditor. have to serve a cooling rother (cot) Services) period of 5 years. Cooling Period: - Auditor Related Statutory (Statutory)
(Audit) will not connect with the Co. directly on water colly > Every company shall appoint suditor in 1st AGM. every 6th or 11th AGIM Till the conclusion of (as the case maybe).

- => Certificate to be provided by the Auditor before appointment
- > Before such appointment, auditor shall give his written consent; and a certificate containing the following details:-

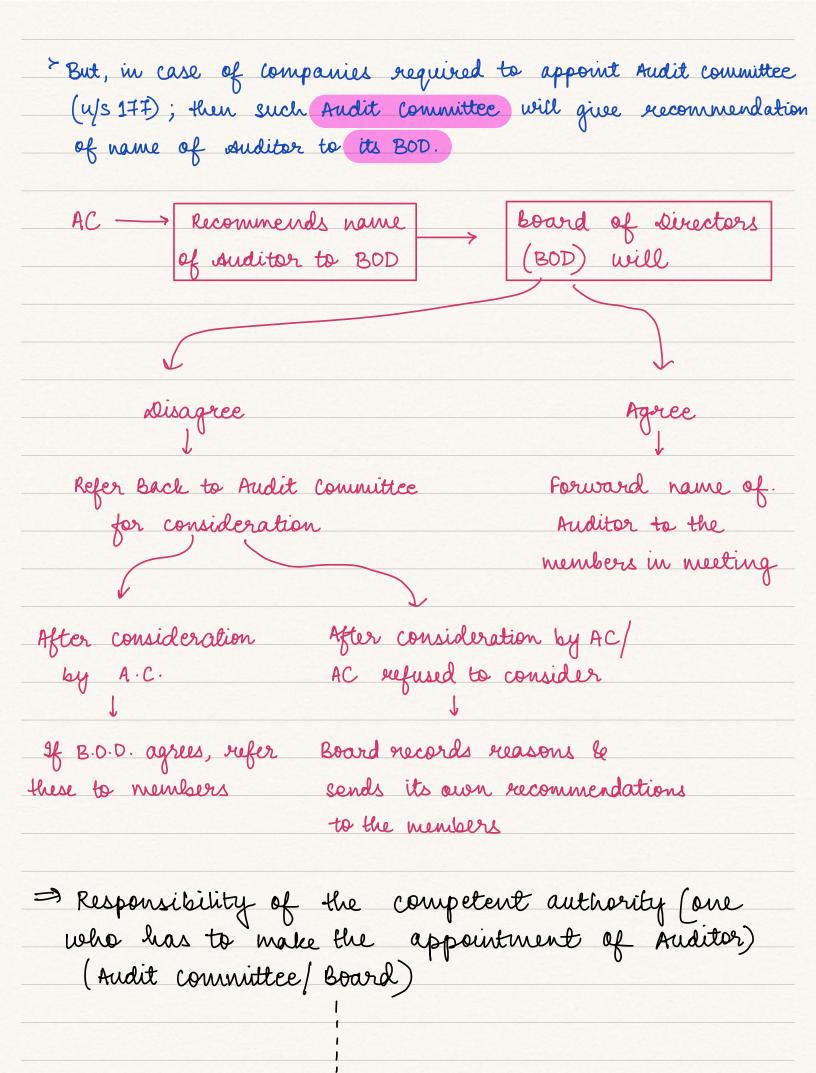


- (i) Not disqualified under companies Act, 2013 or The Chartered Accountants Act, 1949. (or their rules).
- (ii) Appointment is as per term specified under the Act. [Sec. 141(3)(g)]
- (iii) Appointment is within the limits as under Cos. Act, 2013.
- (iv) hist of proceedings related to professional nisconduct → true & correct

Summary

Company shall give notice to R.O.C. sugarding appointment of auditor in form ADT-1 (within 15 days from the date of appointment).

- > manner of selection of suditor
 - > Grenerally, Companies' BOD. will recommend name of the suditor. (BOD recommendation, to members of the Co.



consider the qualifications le experience of the individual or firm/proposed to be appointed. > slso, ensure that these commensurate with the size be requirements of the Co. consider any order or pending proceeding relating to professional matters of conduct.

(before ICAI | competent authority) > may call for such other info. as required. # Sec. 139 (2) :- Companies required to undertake Rotation of suditor. (i) histed companies; (ii) following companies (except OPC le small companies): (a) Unlisted Public Company → Paid-up Share Capital (PSC) ≥ 10 cr. (b) Private limited Company -> PSC > 50 cr. (c) Public borrowings from Financial Institutions, Banks er Public seposits > 50 cr.

Above stated companies shall not appoint / re-appoint:

An Individual as an Auditor

for more than 1 term of 5 yrs.

(consecutive)

An audit from as an auditor

for more than 2 terms of 5 yrs.

Summary	Rotation 7	Cooling Period 7
Auditor	Appointed/Reappointed for	Not eligible for re-appointment
Individual	One term of five consecutive years (1 st AGM to 6 th AGM)	For five years from the completion of his term (till 11 th AGM)
Firm	Two terms of five consecutive years (1 st AGM to 11 th AGM)	For five years from the completion of its second term (till 16 th AGM)

Note: On the date of appointment, an audit firm shall not have any partner or partners who are/were also the partner/s to the other audit firm, whose tenure has been expired in a company immediately preceding the financial year.

It means, the audit firm with **common partner/s** shall **not be appointed** as succeeding auditor of same company after two terms of five consecutive years.

Associates. M/s. ABC & Associates completed its term as an auditor of Guda Electronics to Co. in f. fr. 2023-24. In such a case, M/s. PQR & Associates can also not become auditor of Guda Electronics can also not become auditor of Guda Electronics & Co.; They (PQR.) will also have to serve cooling period because of a common partner; Mr. A.

Period required to comply with above stated provisions

(P. 1) 101-12 Unite these provisions till the 1st AGIM.

shall comply with these provisions till the 1st AGM held after three years of commencement of this Act.

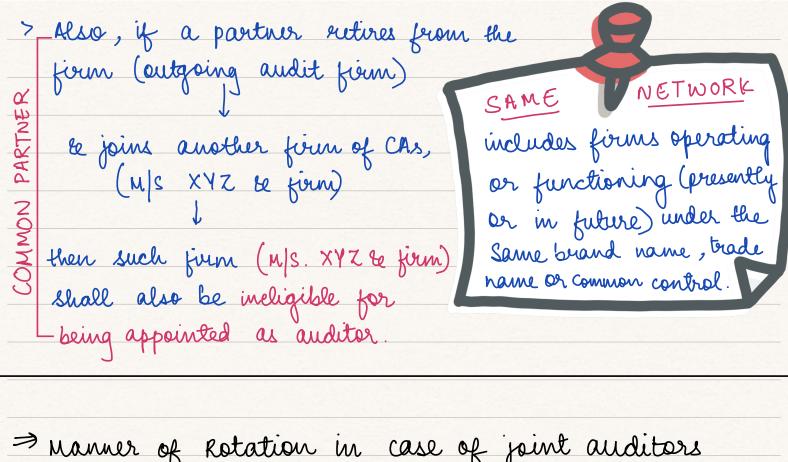
3 F	Power	of	nembers
		U	

- (i) In case of audit firm → the auditing partner be his team shall be notated at such intervals as resolved by the members.
- (ii) sudit to be conducted by more than one auditor (Joint Andre) (SA-299)
- ⇒ wanner of hotation in case of auditors appointed before the commencement of this soct.
- The period for which the individual or the firm has held the office as auditor prior to the commencement of the Act shall be taken into account for calculating the period of 5 or 10 years.

Refer Illustrations on Pg. 10.11 le Pg 10.12 for better understanding

- => Manner of Rotation in case of same network & common partner.
- > The incoming auditor / audit firm shall not be eligible

it is associated with the outgoing auditor/audit form under same network of audit form.



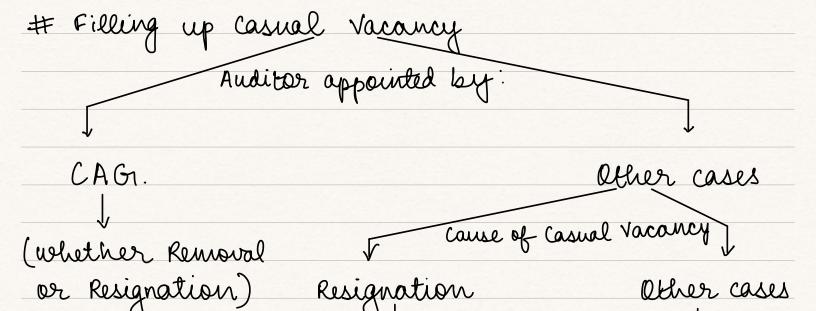
> namer of Rotation in case of joint auditors

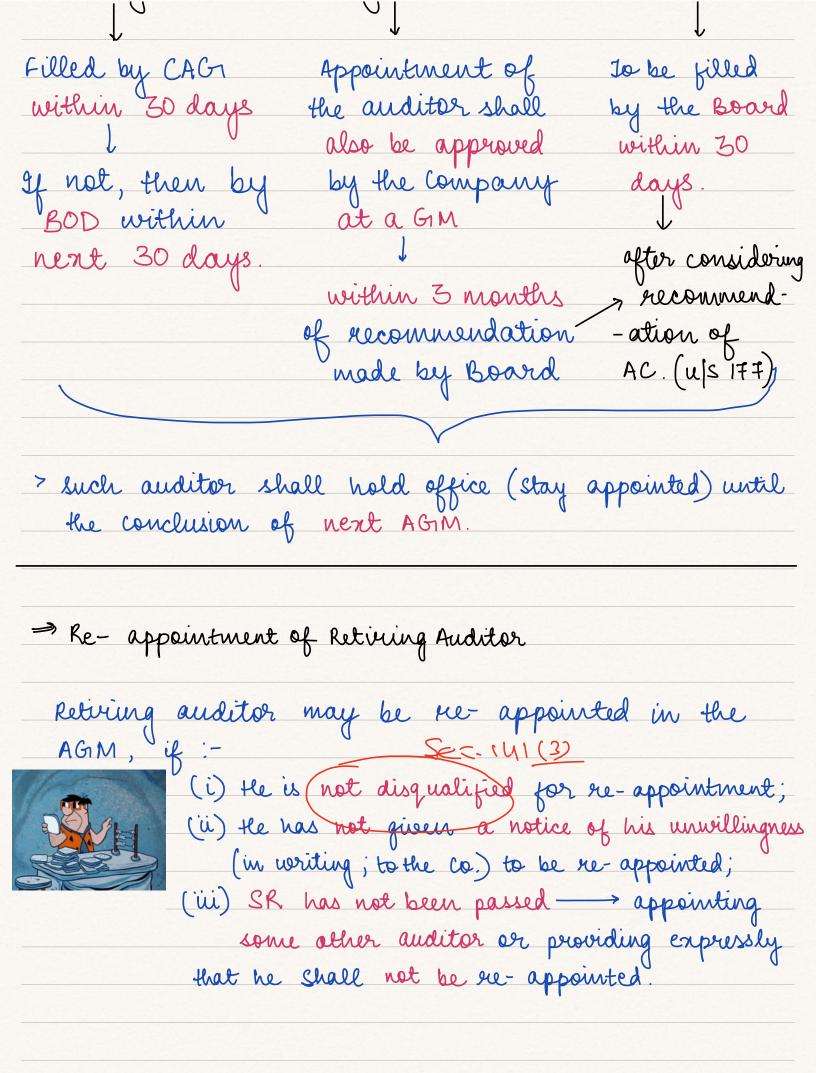
> company may follow the notation of auditors in

such a manner) that

both (or all) of the joint auditors, do not

complete their term in the same year.





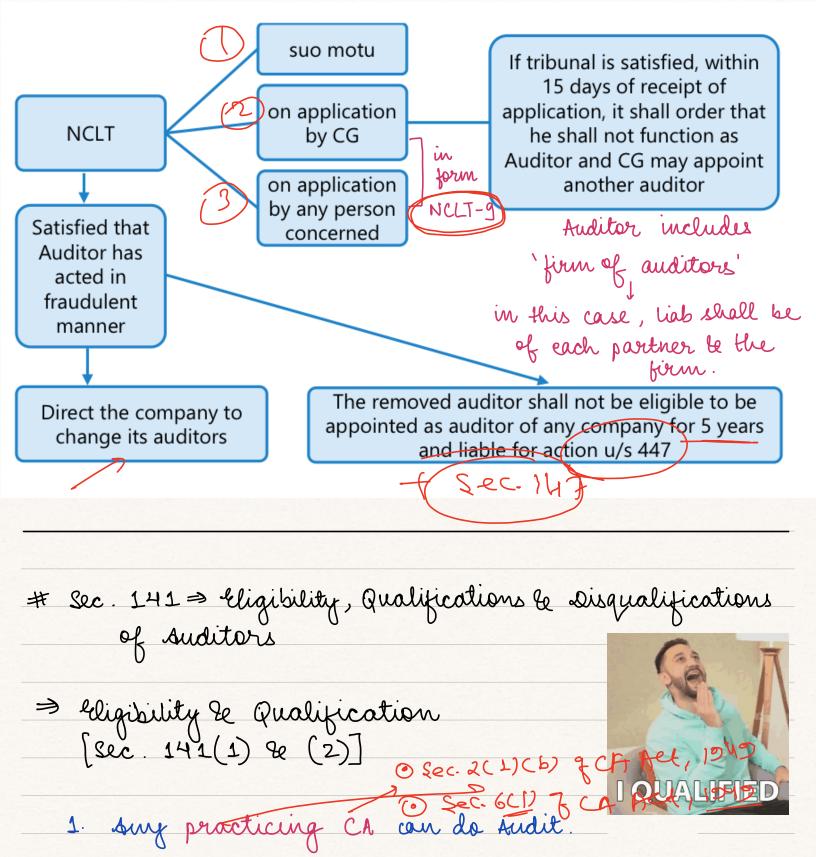
Note: - If no new auditor is appointed at the AGIM, then the existing auditor shall continue to be the auditor of the Co. > keep a check of the above 3 conditions as well. Sec. 140 Removal Resignation of Auditor 30 days +CS A **board meeting** will be A Special Notice is held (To decide about Application to CG received for removal and then (To be made in ADT-Removal of 2), within 30 days of authorising the filing of auditor application to CG through **Board Resolution** 0460 **Board Resolution**) Audi Alteram Partem) Auditor shall be After approval from CG, given a reasonable Special Notice to be sent Approval of CG opportunity of for **AGM** (within 60 days received being heard of receipt of approval) Passing a **Special** Auditor will be **Resolution** on removal of the removed auditor

-> Resignation by Auditor

Particulars	In case of Government Co.	In other Cases	
Form of statement	ADT-3	ADT-3	
Time Period for	Within 30 days of	Within 30 days of	
filling	resignation	resignation	
Statement filled with	Company, Registrar & CAG	Company and Registrar	

	of this
>> Penalty for contraven	tion
(a) Penalty:- ₹50,000 o whichever is less.	er Remuneration of the auditor
an	wd
(b) continuing failure →. maximum upto ₹ 2 Lak	er Remuneration of the auditor deliber penalty -> \$ 500/day
→ Appointing Auditor other	than Reliving Auditor.
(a) an completion of ten	ure, special notice shall be ution at an AGM appointing
another auditor expres	sely providing - retiring ADR
(b) copy of special notice	. shall be sent to retiring Aciditor
(C) Representation of Audi	tor
Representation recd.	Representation recd.
within limited time	too late or not
J	sent to nembers on
· State the fact of such	Company's default.
representation in any	• • • • • • • • • • • • • • • • • • • •
notice of man objections.	· Auditos man gonino.

provided to numbers the representation to be
(+) read out at the meeting.
· send a copy of the (+)
representation to every · copy of representation to
representation to every · Copy of representation to member to whom such be sent to the Registrar.
notice is sent.
~ Application to National Company Law Iribunal (NCLT)
Application to National Company Law Isibunal (NCLT) by the director of the Company.
(i) NCLT-1 filed by director on behalf of co. or aggrieved auditor to the Iribunal.
auditor to the Tribunal.
(ii) If tribunal is satisfied, that the rights conferred u/s 14, are being abused by the auditor,
are being abused by the auditor
(iii) Then, the copy of representation need not be sent to
(iii) Then, the copy of representation need not be sent le reed not be read out in the meeting.
0
=> suditor acts in a fraudulent manner or abetted or
=> suditor acts in a fraudulent manner er abetted or colluded in any fraud.
M M
A
R
Y



2. A firm may also be appointed as an suditor, where majority of partners are practicing

3. Even a firm, including LLP, can be appointed as an auditor of a co., but only a partner who is CA may sign on behalf of the firm.

⇒ Disqualification of suditor (Sec. 145(3) (3)



- (a) Any Body corporate, other than LLP.
- (b) officer or Employee of the company.
- (C) Partner or Employee of officer or employee of the co.
- (d) He, his relative or his partner: CA (Re-) (Routner)

 - (i) Holding Security or Interest in Co. But, Relative may hold security in the Co. of face value $\leq ₹ 1,00,000$.
 - (ii) Indebted with an amount exceeding ₹ 5,00,000.
 - (iii) Guarantee or Security enceding ₹ 1,00,000.

 (provided on behalf of Co.; or to the Co. on behalf of some third party)

in same co., or its co. + (Holding, Subsidiary, Associate co.)

(e) Person	or firm who y & its Holdin	has busines	s relationshi f, Associates.	p with
	lation means:		action for purpose, ex	
of con	ofersional se consactions of business (at	rwices entered in to	he ordinary gth price)	course
	whose relative			
(g) Person a Partner 30 comp				re; or than
EJ. Insm	excludi	· Sura · Priva	el Company ate Company	₹100 Cr.

(h) Person who is convicted by court for fraud be 10 yrs. have not elapsed.

(i) Person has directly or indirectly rendered services mentioned u/s 144 to the company to its co. +

Mote to self:

when a disqualification is invoked after appointment, it will result in casual vacancy. # Section 142 - Remuneration of auditor

who will fix the renuneration?



First suditor

Subsequent Auditor

Board (which appointed him)

· by the Co. in GIM.

· in such manner as determined in the G.M.

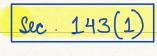
> Exclusion . It does not include any renuneration paid to him for any other service rendered by him.

Components (Inclusions):

The remuneration includes:

- · The fees payable
- · Expenses incurred by him in connection with audit of the Co. · Any facility extended to him

#	Section	143:- Powers	le suties	of Auditors	and
		143:- Powers Auditing	Standards	<u> </u>	



Powers of suddor

- 1) occess of B.O. A. & Vouchers of the Co.
- 2 Can take necessary explanation le info.
- (3) can access records of the Subsidiary

Sec. 143(2) nake Inquiries

(a) boans le solvances



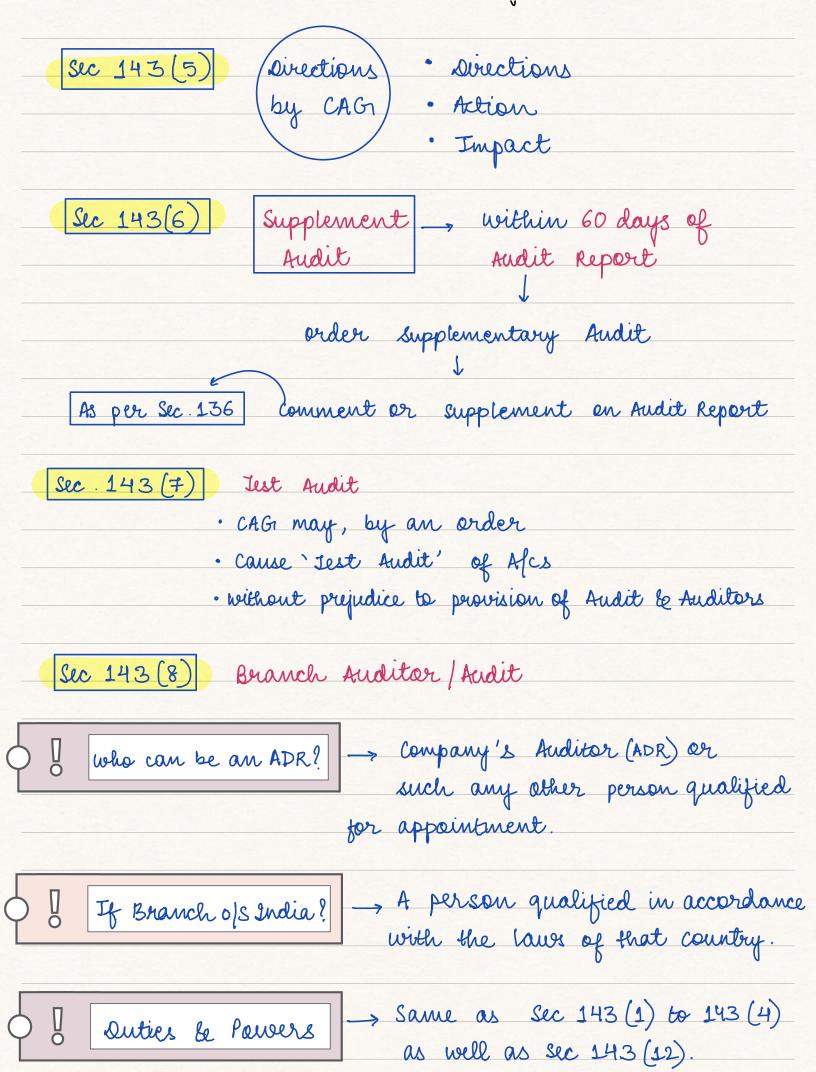
As deposits elecured Prejudicial to the Interest of members

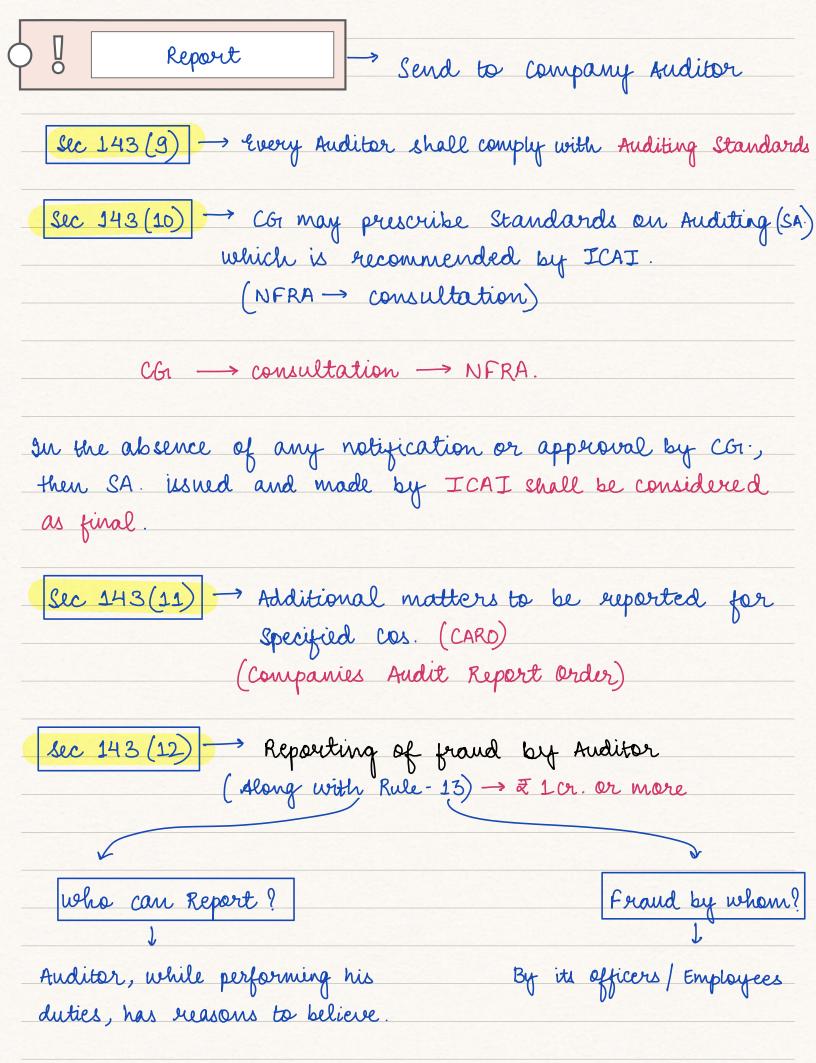
(b) Mere Book Entries

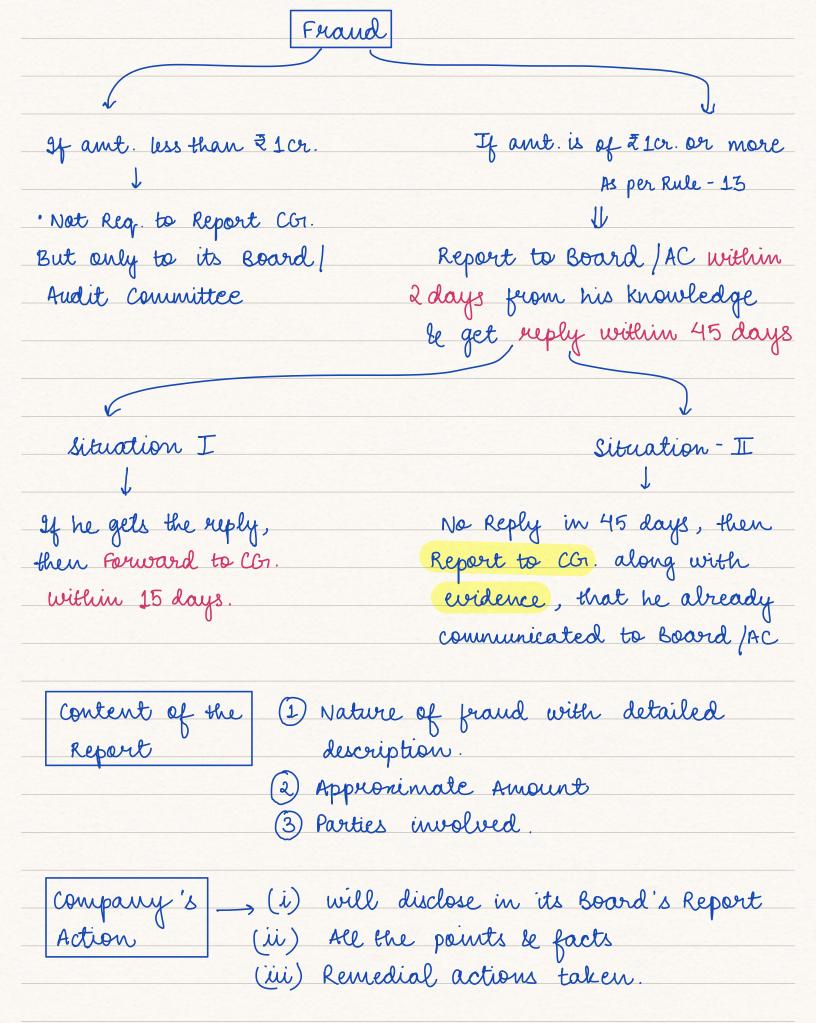
- (c) Personal Expenses
- (d) Shares allotted in cash
- (c) company has sold its assets or shares at a price less than at which they were purchased.

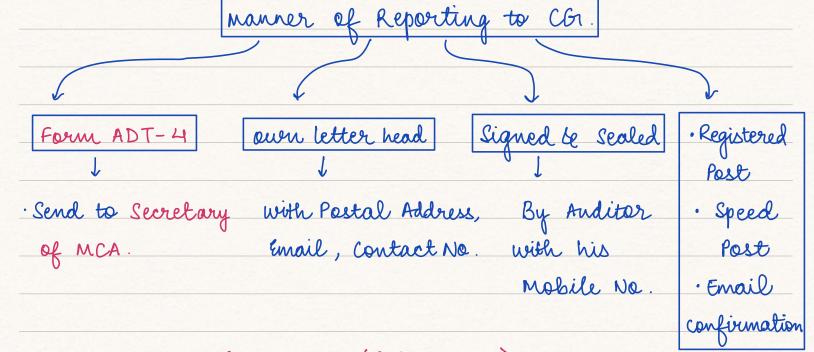
 (co. → not an Investment / Banking co.)

Sec. 143(2) Report to member	ers, i.e., FS. true le jair or not
Sec 143 (3) Principal Assert	ions
On the basis of Fact	en the basis of opinion
- All injo. le explanations	→ Proper BOA maintaine
→ FS in agreement with	→ FS as per Afring Stds
	→ Observations &
Books of Afcs 438 Branch Auditor's Report	comments of Auditors
-> Directors Disg. U/S 164(2)	which have adverse effect
-> Other matters	on company.
	-> Any adverse remarks
	or qualification
	-> Adequate IFC. w.r.t
	FS. & effective
	application (Amendment)
Sec 143(4) State Reasons	W. r. t. Audit Report
(i.e. state the ru	easons if any matters
answered negative	
Section 143(5) . G	Front. Company
	ny other co. owned/controlled
	by Car. ISGn. whether directly/
	ndirectly









· Penalty -> 1 l to 5 l (Refor Notes)

Summary of quantum of penalty

Liable	In case of	Quantum
auditor, cost accountant, or	listed company	five lakh rupees
company secretary in practice does not comply with the provisions of section 143(12)	any other company	one lakh rupees

- · Also Applicable to · Cost Auditor (Sec. 148)
 - · Secretarial Auditor (Sec. 204)
- · Auditor is not guilty ____, If he has acted Sec. 143 (13) in good faith

Sec 144: - Auditor not to Render Certain Services

Snapshot of prohibited services

Accounting and book keeping services

Investment advisory services

Investment banking services

Internal audit

Actuarial services

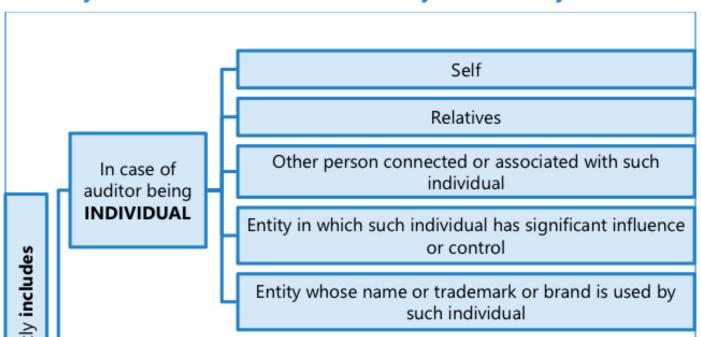
Management services

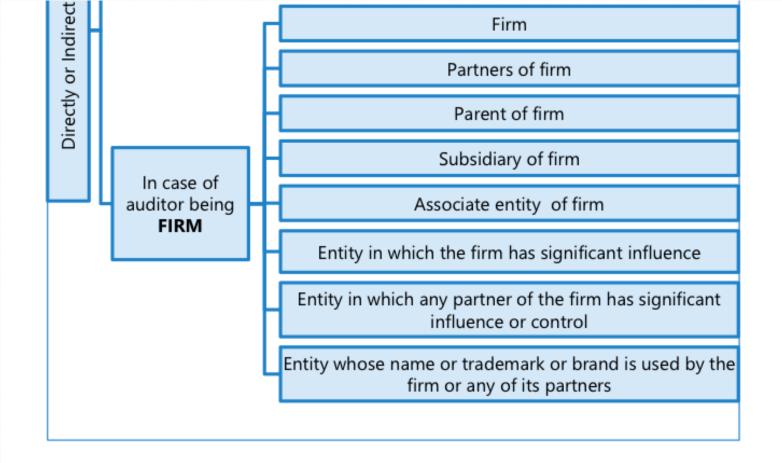
Rendering of outsourced financial services Design and implementation of any financial information system

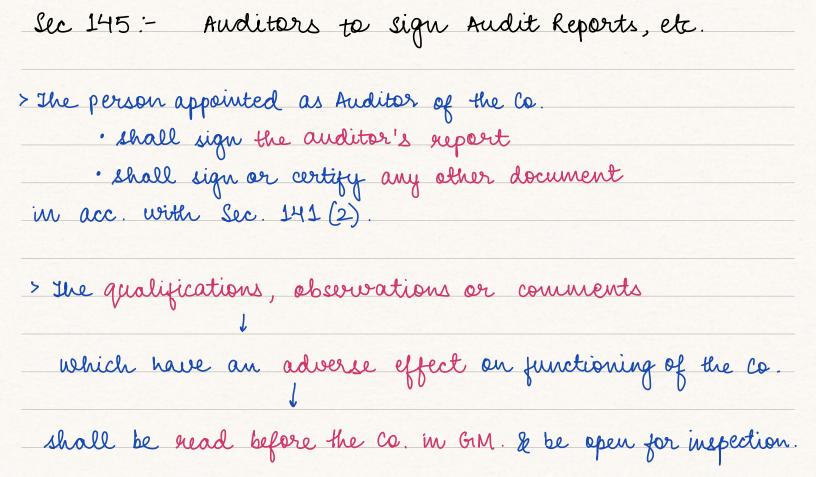
Any other kind of services as may be prescribed

Auditor shall provide services as approved by Board/AC. However, these services shall not include above stated services.

Summary of what shall be included in directly and indirectly







sec. 146: - Auditors to attend Greneral Meeting.

Serving notices of any General Meeting to auditor

Attend meeting either by himself or through his authorized representative

Right to be heard on business concerning him as auditor

Sec. 147: - Punishment for contravention

(i) <u>Contravention</u> by the Co./its officers

of Sec 139 to 146 (both inclusive)

which may extend upto

Liable	Minimum (in ₹)	Maximum (in ₹)
Company	25,000	5,00,000
Every officer of the company who is in default	10,000	1,00,000

(ii) contravention by auditor [Sec. 139, 144 or 145]

(a) Gralli se mistake

Summary of quantum of penalty

Liable	Liable for	Minimum (in ₹)	Maximum (in ₹)
Auditor	Contravenes any of the provisions of section 139, 144 or 145, Company	25,000	Lower of i. 5,00,000 or ii. 4 times the remuneration

(b) knowing/willful contravention

Summary of quantum of penalty

Liable	Liable for	Minimum	Maximum
Auditor	r Knowing or willful contravenes any of the provisions of section 139, 144 or 145, Company	Fine of ₹ 25,000	Fine, Lower of ₹5,00,000 Or 8 times the remuneration
			and
			nt for a term which may tend to 1 year

> refund of Remuneration & Payment of Damages

> If the auditor has been convicted under above specified claims, then he shall be liable to:-

recd from the Company

Company
Company
Creditors, etc. caused due
to incorrect [misleading
rotification Statements

CG may specify any

statutory body | authority | an officer for ensuring prompt payment of the damages to the co

Further, after payment of such damages, the said authority or officer - shall file a suport to CGr.

(iii) contravention by Audit Firm
> coininal / civil liability
> criminal civil liability L> Partners be the Audit firm shall be liable jointly be severally.
> However, in case of criminal liability
> However, in case of criminal liability L> in respect of liability other than fine
the concerned partners (who acted froudulently) shall
only be liable for such penalty.
(Jail jana hua, of firm tel ottert, sirt frand dort
the concerned partners (who acted froudulently) shall only be liable for such penalty. (Jail jana hua, of firm 781 otters, sirf froud to 27 otters partners jayenge.)
> Liability as u/s 447 shall also apply. [Refer Ch. 3]
Central Crovernment to Specify Audit of stems of
Cost in respect of certain companies
Central Crovernment to Specify Audit of stems of Cost in Respect of certain companies [Section 148] [cost sudit]
> who shall maintain cost records ?
Applicability for maintenance of Cost Records
Domestic or Foreign Company
Engaged in production of goods or providing services listed in table A (Regulated) or B (Non-Regulated) of Rule 3
Overall turnover from all of its products and services ≥ ₹ 35 crore (immediately preceding financial year)

> Form & nanner of cost Records

· cost records to be maintained in CRA-1.

· on a regular basis

· manner - to facilitate calculation of per unit cost of production or cost of operations, cost of sales de margin for each of the products activities

· for every F. Yr. on monthly | quarterly | half - yearly ! annual basis

-. Also, it must enable the co. to exercise control over various operations & costs to achieve optimum economies.

> Applicability of Cost Audit.

Summary of Rule 4 i.e. Applicability of Cost Audit

Companies	that a	re cove	ered un	der ru	ıle 3 ar	nd eng:	aged in any of	
Companies that are covered under re 6 Regulatory Sectors (Table A) 33					3 Non-Regulatory Sectors (Table B)			
Overall annual turnover from all its products and services during the immediately preceding financial year is rupees fifty crore or more	xchange, exceeds 75%						Overall annual turnover from all its products and services during the immediately preceding financial year is rupees one hundred crore or more	
Aggregate turnover of the individual product or products or service or services for which cost records are required to be maintained under rule 3 is rupees twenty five crore or more	Revenue from exports, in foreign exchange, exceeds 75%	Operating from a special economic zone	Engaged in generation of electricity for captive consumption.	Revenue from exports, in foreign exchange, exceeds 75%	Operating from a special economic zone	Engaged in generation of electricity for captive consumption.	Aggregate turnover of the individual product or products or service or services for which cost records are required to be maintained under rule 3 is rupees thirty five crore or more	
Cost Audit is	Rule 4 i.e. Cost Audit shall not apply;					Cost Audit is		
required	only Rule 3 i.e. Cost Records will apply required							

> who	can	be	appointed	as	cost	auditor.	4
							•

· Only a <u>Cost Accountant</u> (individual + firm)

one who holds a valid COP. under cost & works
Accountants Act, 1959 & is in whole-time
practice.

Note -> company Auditor shall not be appointed for conducting audit of cost records.

- > Qualifications le voisqualifications -> Same as those applicable on Company Auditor
- > Provisions u/s 143 (12) shall apply mutatis mutandis to a Cost Auditor appointed u/s 148.
- > who shall appoint cost Auditor ?

Audit Committee

- · appointed by Board on recommendation of AC.
- · Remuneration recommended by AC --- considered by Board -> Rotified by SHs

Audit Committee X

- · Board shall appoint the cost auditor
- · Renuneration -> decided by board -> Ratified by SHs

> manner & Procedure - Appointment, Removal, Resignation. · Cost suditor shall be appointed within 180 days of commencement of every F. Yr. · written consent & certificate (its content) → The individual / four is eligible for appointment be is not disqualified under this Act, Cost be works Accountants Act, 1959 & their rules -> satisfies the criteria provided us 141 of this Act. (digitality, qualification to disqualification). → The proposed appointment is within the limits laid under the Act. → List of proceedings — as disposed in the certificate are true to correct. · Notice of Appointment through Form CRA-2 -> co. shall inform the cost auditor inform about the appointment to CG within 30 days of appointment or 180 days of commencement of

· Ienure of the a	uditor
Till the expury of commencement of from the closure of	Till he submits the 180 days OR cost audit report for the F.Y. the said F.Y
· Removal of Co	st Auditor
→ cost auditor completion of	may be removed before the his tenure
through a Boar a reasonal	nd Resolution be after peroviding ble opportunity of being heard
(Form CRA-2 is to appointment	be filed with CGr for intimating of another cost auditor)
· Filling of Casu Cost suditor.	ial vacancy in the office of a
→ whether caused	due to death, resignation or removal
to be filled within	30 days ef occivience ef such vacancy
and inform to	Cor within 30 days of appointment.

- · Cost suditor to comply with Cost secounting Standards > in form CRA-3. · Cost Audit Report to Board
- → Cost suditor shall submit his report to Board within 180 days from closure of F. Yer.
 - · report to central Grout.

CRA-4 -> Company shall, within 30 days of receipt of report

Taxonomy

furnish a copy of report to CG

- · Remuneration of Auditor
- → Same as per Sec. 142 (as decided in case of statutory auditor).
 - · Contravention & Punishment thereof.
- Default in complying with provisions of Sec. 148. same punisment as under sec. 147.

National Financial Reporting Authority [NFRA] be auditor

NFRA may:

· Review working papers le communications relating to audit.

Evaluate Quality Control System & manner of documentation of auditor.
Perform other testing of audit.

2. NFRA may require :-

- · Auditor to report on its governance policies le internal processes.
- · Seele additional info. & may require personal presence of the auditor.
- · Separate report containing proprietary or confidential info.
- · Further course of investigation, if NFRA feels that any law or professional or other standard may be violated.

- · Perform monitoring le enforcement activities
- · Publish its findings relating to non-compliances (unless against public interest).

4. NFRA shall not publish any proprietory or confidential info. (unless it is in public interest)



Refer module Pg. 10.62

note to self

Auditor of such Co./Body Corporate governed by NFRA, shall file a return before 30th Nove. in NFRA-2