

## CA Foundation Exam Guidance

### May-25

Main tip-

Even if u have studied 60% or 80% of the subject

It's fine...

Focus on that fully

Don't worry about remaining portions which u have not covered yet...

#### I. What to Take to the Exam Hall

1. Admit Card – Printed from the ICAI portal.

(MANDATORY)

Don't keep it in ur book (as u might forget to replace it the next day)

Carry that in a file..

2. Valid ID Proof – Aadhaar, Voter ID, etc.

3. Stationery:

Blue/Black ball pens

Pencils, eraser, ruler

2 Non-scientific, 12-digit calculators  
(ICAI allows carrying two)

4. Transparent pouch for organization.

5. Water bottle – Transparent, no label.

## II. How to Use the 15-Minute Reading Time

For Descriptive Papers (Papers 1 & 2)

Read all questions carefully.

Mark the ones you're confident about.

Identify internal choices.

Strategize the order in which you'll attempt the paper.

For MCQ Papers (Papers 3 & 4)

Follow the 3-Round Technique:

1. Round 1 – Attempt all questions you're 100% sure about.

2. Round 2 – Attempt time-consuming or tricky ones you can solve.

3. Round 3 – Attempt remaining ones with logical guesses or elimination (if possible).

### III. Paper-wise Answering Strategy

#### Paper 1: Accounting (Descriptive)

Start with Q.6 — Often carries bonus/grace marks or is comparatively easier. Attempt it mandatorily.

Or write the one which u feel easy

Use proper formats, headings, and working notes.

If no time then ignore it but try to maintain neatness...

Don't get stuck on tough questions — complete easier ones first.

Neatly underline final answers.

Answer in below format-

Provision (it doesn't mean ur required to write section no.

It means what concept it is given in that particular q.s)

, Analysis , Fact , Conclusions

Use legal language and terminology.  
(Standard terms in ur ICAI law book)

Mention section numbers only if you're sure.

Read case studies carefully and analyze before answering.

Underline important words like  
If a question is asked on particular concept..

Eg.. Partnership by estoppel  
Underline it

..

Even if the question takes 1 page and is 2 marks — don't write a whole page.

Just write the provision, brief analysis, and most importantly, a clear conclusion.

For high-mark questions written in one line, don't overthink the length — focus on content quality.

## Paper 3: Mathematics, Statistics & Logical Reasoning (100% MCQ)

Attempt using 3-Round Technique (explained above).

Use calculators smartly — check answer options before solving fully.

Use GT/MRC button carefully

Make sure u pressed MRC(MR+ / MR-) button after clearing the data..

Focus on scoring topics like Logical Reasoning and basic Statistics.

Non-Math student??

Don't worry

Try to attend

Stats part and LR part first..



## Paper 4: Business Economics (100% MCQ)

Read questions carefully — some may be lengthy but simple.

Use elimination method for tricky options.

Don't spend too much time on one question..

(Apply the same 3R method here)

Chapter 1–6 q.s are easy/ moderate...

Try to attend from q.100

## IV. Time & Mindset Management

Sleep well before the exam day.

Arrive early at the center.

Stay calm and confident even if the paper is tough — scoring is relative.

Neatness and clarity are key in descriptive papers.

Don't leave any question blank — try your best.

If u forget while doing questions... It's ok to leave pages..

But Attend it...

Assume that ONLY U know everything..  
Everyone dont know anything  
Ur superior in exam hall..  
(Assume it)

Don't ask ur doubts in exam hall or  
outside the hall  
Because it might create anxiety..

What I used to do was  
Before they used to give Q.papers..  
I used to close my eyes and practice  
breathing exercise..  
And manifest that (in mind)  
"I know everything...ICAI will give easy  
questions..  
If it gives tricky questions  
I'll answer it"

ALL THE BEST....



Best Advice....

What I used to do was

Before they used to give Q.papers..

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