

Statement / Return Normal Return Other Return Statement Section 37 Section 38 Regular return First Return Final Return Annual return Outward Supply Inward Supply Section 45 Section 40 Section 39 Section 44 First Tax Period De-registation 1-11th of GSTR - 2B Person Form Due date First return shall GSTR -1 following Auto Person Regular Composition Final return Reaular Month/Qtr. 20th of cover all outward GSTR-Generated taxable Taxable shall be taxable IFF 1-13th of next Month supplies from the 3B Person person furnished Person (QRMP following date from which GSTR-9 GSTR-9A & CTP Form within 3 Scheme) Month 13th of next Due he becomes liable GSTR-5 NRTP 31st Dec of the next months of the month for registration date Maximum within 3 30th Apr of within 3 Yrs from time Yrs from Max. GSTR-4 -tion following F.Y Date of cancellation Date of due date Time due date of Annua Dealer Cancellation order return Return within 3 Limit Max tiw Comment :- Composition tax payer for tax Yrs from required to filed **quartely statement** period due date Whichever is later Outward and Inward Supply Statement (Sec 37 & Sec 38) Not Applicable to Type of taxable person Form No. Periodicity Due date Every registered person | GSTR-1 11th of the (a) Composition taxpayer (b) NRTP Monthly (Details of (c) ISD

(Incl. CTP)	outward supplies) next month (d) Person lie	able to TDS & TCS (e) OIDAR
	utward Supply	Rectification of Error:
Invoice	→ Inter-State and Intra-State supplies made to RP, and	RP can rectify error in GSTR 1 & GSTR
wise details	Inter-State supplies with invoice value more than ₹ 2.5L made to URP	3B (other than scrutiny, Audit &
Consolidated	○ Intra-State supplies made to URP for each rate of tax, and	Inspection)& time limit is Earlier of
details	State wise Inter-State supplies with invoice value upto ₹ 2.5L made to URP for each rate of	tax 30th Nov or Date of Annual return

Furnishing of Returns [Sec 39]

Type of taxable person F	Form No.	Periodicity	Due date	Not Applicable to
Every registered person	GSTR 3B	Monthly (or a part of the month) Note:- In case of QRMP scheme refer next page)	20th of the next month	(a) Supplier of OIDAR services (b) Composition taxpayer (c)NRTP (d) ISD (e) Person deducting TDS &TCS

2) Return by Composition taxpayer (Sec. 39(2) and rule 62)

Type of taxable person	Form No.	Periodicity	Due date
Composition taxpayer	G31K-9	Yearly (or part thereof) Note: Furnish a statement every quarter or, part thereof containing the details of payment of self-assessed tax in FORM GST CMP -08 till the 18th day of the month succeding such quarter	30th April following the end of such F.Y

3) Annual Return

	Type of taxable person				
	Registered Normal taxpayer	GSTR-9	Annual Return	next F.Y.	(a) Supplier of OIDAR services (b) Composition taxpayer (c) NRTP (d) ISD (e) Person deducting TDS&TCS f) CTP (q) those referred to in the proviso to sec 35(5),
ı	- 10		•		

a self-certified reconciliation statement, reconciling the value of supplies declared in the return furnished for the financial year, with the audited annual financial statement for every financial year electronically,

ACADEM

4) Final Return

Type of taxable person	Form No.	Periodicity	Due date
Registered person and whose registration has been cancelled	GSTR-10	Final Return	within 3 months of date of cancellation or date of order of cancellation (whichever is later)

3) UIDAK Services & Unline mon) OIDAK Services & Online money gaming from outside India				
Type of taxable person	Form No.	Periodicity	Due date		
OIDAR Services to NTOR or other	GSTR-SA	7 60.	On or before 20th day of succeeding month		
RP & Online money gaming		Returnion	FOR		

First Return (Sec 40)

Every RP who has made outward supplies in the period between the date on which he became liable to registration till the date on which registration has been granted shall declare the same in the first return furnished by him after grant of registration.

Rule 59(6):- Restriction on furnishing GSTR -1 or IFF

Restriction on furnishing GSTR -1 or IFF :- Notwithstanding anything contained in this rule,

- (a) RP (Monthly Scheme): Can not furnished GSTR-I if he has not furnished the return in FORM GSTR-3B for preceding month
- (b) RP (QRMP Scheme): Can not furnished GSTR-1 or using IFF | if he has not furnished the return in FORM GSTR-3B for preceding tax period
- (d) If intimation is issued under Rule 88C(1):- RP cannot furnish GSTR-1 or using IFF for a subsequent tax period, unless he deposits intimated amount or furnishes a reply to explain it
- (e) If intimation is issued under rule 88D(I):- RP cannot file GSTR-I or using IFF for subsequent tax period, unless he pays such excess ITC or furnishes a reply to explain it.
- (f) Bank details under rule 10A:- RP cannot file GSTR-1/using 1FF, if he has not furnished details of bank account as per rule 10A.

Late fee u/s 47 for delayed filing of GSTR-1 and/or GSTR-3B

1) RP - GSTR -1 = Nil or GSTR 3B = Nil ₹20 per dau(i.e. ₹10 per dau each under CGST & SGST) but max.=₹500 (i.e. 250 under CGST & SGST each)

	' ' '	
2) RP other than those covered in (1) above (i.e. there is outward	Agg. T/o of ≤ ₹ 1.5 cr. in PFY	⊃₹50 per day(i.e. ₹25 per day each under CGST & SGST) ⊃ max.= ₹2000 (i.e. 1000 under CGST & SGST each)
supply in GSTR - I or tax payable as per GSTR- 3B)	Agg. T/o more than 1.5 Cr but ≤ 5 Cr. in PFY	⊃₹50 per day(i.e. ₹25 per day each under CGST & SGST) ⊃max.=₹5000 (i.e. 2500 under CGST & SGST each)

3) RP having Agg. T/o > 5 Cr. in PFY ₹50 per day(i.e. ₹25 per day each under CGST & SGST) but max.=₹10,000(i.e. 5000 under CGST & SGST each)

Late fee u/s 47 for delayed filing of GSTR - 4 under Composition scheme

1)	If Total tax payable in GSTR-4 is Nil	⇒₹20 per day(i.e. ₹10 per day each under CGST & SGST/UTGST) but ⇒ maximum=₹500 (i.e. 250 under CGST & SGST/UTGST each)
2)		⊃₹50 per day(i.e. ₹25 per day each under CGST & SGST/UTGST) but ⊃ maximum=₹2000 (i.e. 1000 under CGST & SGST/UTGST each)

Late fee u/s 47 for failure to furnish annual return by due date [[N/No. 07/2023- CT dt. 31/03/2023]

1)	Registered persons having an aggregate turnover <= ₹5 Cr. in relevant F.Y.	⇒ ₹50 per day(i.e. ₹25 per day each under CGST & SGST/UTGST) but ⇒ maximum= 0.04% (i.e. 0.02 % under CGST & SGST/UTGST each) of T/o in State or UT
2)	Registered persons having an aggregate turnover of > ₹5 Crores & and <= ₹20 Crores in relevant F.Y.	⊃ ₹100 per day (i.e. ₹50 per day each under CGST & SGST/UTGST) but ⊃ maximum=0.04% (i.e. 0.02 % under CGST & SGST/UTGST each) of T/o in State or UT
3)	Registered persons having an aggregate turnover of > ₹20 Crores in relevant F.Y.	⇒ ₹200 per day (i.e. ₹100 per day each under CGST & SGST/UTGST) but ⇒ 0.50% of the turnover in State/UT (0.25 % under CGST & SGST/UTGST each)

Late fee u/s 47 for delayed filing of GSTR - 7 by person liable to deduct tax at source u/s 51

⇒₹50 per day(i.e. ₹25 per day each under CGST & SGST/UTGST) but maximum=₹2000 (i.e. 1000 under CGST & SGST/UTGST each)

Goods and Service Tax Practitioners

Concept of GSTP

- ⇒ A RP may authorised an approved GSTP to furnish information, on his behalf, to the Government,
- GSTN will provide separate user ID and Password to GSTP to enable him to work on behalf of his clients without asking for their user ID and passwords.
- They can do all the work on behalf of taxpayers as allowed under GST Law.
- A taxpayer may choose a different GSTP by simply unselecting the previous one and then choosing a new GSTP on the GST portal.

Eliaibility Criteria for GSTP

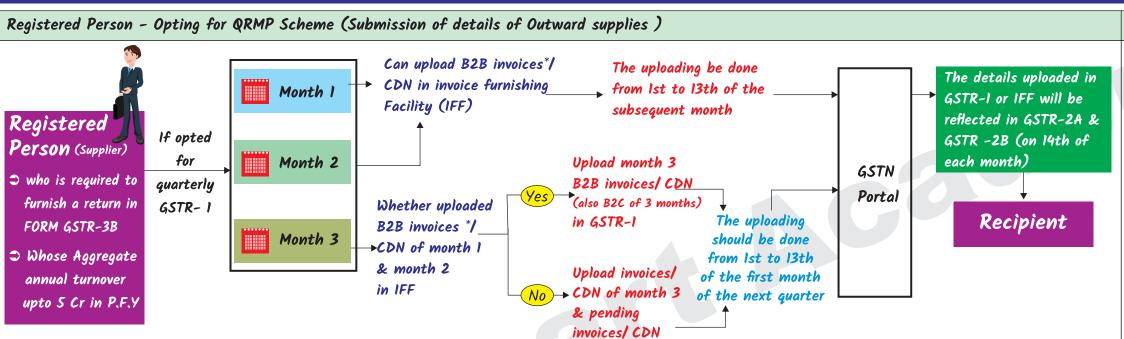
Basic Conditions:- 1) Citizen of India 2) Person of Sound Mind 3) Not adjudication as insolvent 4) not been convicted by court Other Conditions:- 1) Retired officer of Government Not below lower the rank of group B gazetted officer for not less than 2 years

- 2) enrolled as a sales tax practitioner or tax return preparer under the existing law for a period of not less than five years
- 3) he has passed, (i) a graduate of postgraduate degree (ii) a degree of any Foreign University recognized by any Indian University or (iii) any other examination notified by the Government, or (iv) He has passed a) ICAI; or b) ICAI (CMA); or c) ICSI.

Activities which can be undertaken by a GSTP

- (a) furnish the details of outward supplies; (b) furnish monthly, quarterly, annual or final return; (c) make deposit for credit into the electronic cash ledger; (d) file a claim for refund; (e) file an application for amendment or cancellation of registration; (f) furnish information for generation of e-way bill; (g) furnish details of challan in FORM GST ITC-04; (h) file an application for amendment or cancellation of enrolment under rule 58; and
- (1) file an intimation to pay tax under the composition scheme or withdraw from the said scheme:
 - Provided that where any application relating to
 a claim for refund or
 an application for amendment or
 cancellation of registration or
 where an intimation to pay tax under composition scheme or to withdraw from such scheme has been submitted

QRMP SCHEME (This new Scheme will be effective from 01.01.2021)

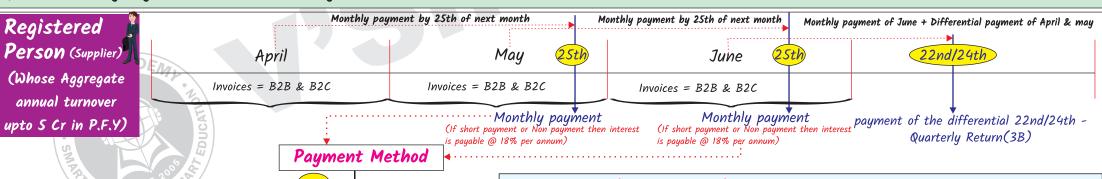


Important Points

- 1. The aggregate annual turnover for the P.F.Y. shall be calculated in the common portal taking into account the details furnished in the returns by the taxpayer for the tax periods in the P.F.Y.
- 2. Value of supply in IFF shall not exceeds ₹ 50 lakhs for each month
- 3. After 13th of the month, this facility for furnishing IFF for previous month would not be available.
- 4. Details given in IFF not required to be given again in GSTR-I
- 5. Where QRMP option has been exercised once, they shall continue unless RP revise the said option.
- 6. It is further clarified that the option to avail the QRMP Scheme is GSTIN wise
- 7. Some GSTINs of same PAN can opt for the QRMP Scheme and remaining GSTINs may not opt for the Scheme.

QRMP - Monthly Payment & Interest Liability

*CDN :- Credit note & Debit note



I. Fixed Sum Method (FSM)

Payment of tax in the 1st and the 2nd month of the quarter.

Sr. No	. Type of Taxpayer	Tax to be paid
1.	GSTR-3B quarterly for	35% of tax paid in cash(E- Cash Ledger) in the preceding quarter
	the last quarter	
2	Who furnished GSTR-3B monthly during the last	100% of tax paid in cash in the last month of the
	quarter	immediately preceding quarter
The k	palancing amount of tax is	to be paid in the 3rd month.

Example

CGST

SGST

IGST

Cess

Tax paid in	Cash in Quarter	Tax required to be	paid in each
(January -1	1arch, 2021)	of the months - A	pril and May, 21
CGST	100	CGST	35
SGST	100	SGST	35
IGST	500	IGST	175
Cess	50	Cess	17.5
In case the 2021:	last return filed v	was monthly for tax	period March,

CGST

SGST

Cess

50

80

50

80

2. Self-Assessment Method (SAM)

Here the taxpayer can pay the tax liability by considering the tax liabilities on inward and outward supplies and as per the ITC available.

There are certain conditions where no tax needs to be paid:

- Ist Month of Quarter: The tax liability is Nil. OR The balance in the electronic cash ledger is adequate for the tax liability for the same month.
- 2nd Month of Quarter: The tax liability is Nil. OR The balance in the electronic cash ledger is adequate for the cumulative tax liability for the IThst two months of the quarter.

Interest under QRMP scheme Sr. No. Scenario

liability has not been paid within quarterly GSTR-3B due date

of month 1 & 2

Mont	hly payment (1& 2 Month) For FSM & SAM	
1	Tax liability mentioned in pre-filled form GST PMT-06 is paid by 25th of the following month	Nil
2	Tax liability mentioned in pre-filled form GST PMT-06 is not paid by 25th of the following month	18% pa. of the tax liability(from26th of the following month till the date of payment)
Final	Tax Liability (1& 2 Month)	Nil
3	For FSM & SAM The final tax liability for the first two months is less than or equal to the amount paid through pre-filled form GST PMT-06	
4	For FSM	Nil
	The final tax liability for the first two months is higher than the tax amount paid through pre-filled form GST PMT-06, and such excess liability has been paid within quarterly GSTR-3B due date	
5	For SAM	
	The final tax liability for the first two months is higher than the tax amount paid through pre-filled form GST PMT-06, and such excess liability has been paid within quarterly GSTR-3B due date	18% p.a. of the tax liability(from 26th of the following month till the date of payment)
Final	Tax Liability has not been paid within quarterly GSTR-3B due date	-
	inal tax liability for the first two months is higher than the tax nt paid through pre-filled form GST PMT-06, and such excess	18% p.a. of the tax liability(from GSTR-3B due date* till the date of

Interest to be paid

payment)

Rule 61A: Manner of opting Quarterly return

⇒Facility to avail the Scheme on the common portal would be available throughout the year. The registered person can opt in for any quarter from first day of second month of preceding quarter to the last day of the first month of the quarter.

Jan	Feb	Mar		April	May	June
•	01.02.XXXX		30.04.XXXX			
tiv	ne limit to op	ot for QRM	P (in	Quarter- Apr	il-June)	