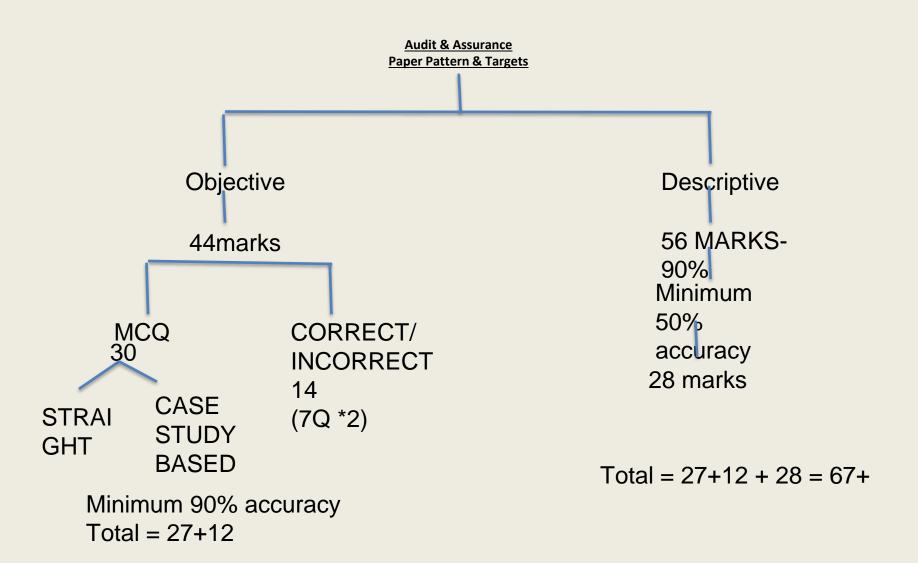
CA INTER – AUDITING & ETHICS PAPER – 5 STANDARDS ON AUDIT CHART BOOK

By - CA Aakash Pednekar



Do's & Don'ts for the exam:

- Do not carry the Question paper back home. Throw it in the dustbin.
- Do not Discuss the paper with your friend Nobody knows the correct answer.
- Do not go home & start giving yourself marks- Let ICAI check your paper.
- Once you reach home, don't call your friends & discuss the paper. Utilize that time to have a Quick nap.
- On the exam day start studying by 7pm after paper so you can make the most on the exam day.
- In the audit paper, in case you see a new sentence in correct incorrect which you have never seen don't Skip that Question; write the answer as incorrect with appropriate reasons, as majority answers in the correct incorrect answers are incorrect.
- In the exam, read the question carefully, analyse what is asked and write only what is asked ¬ what you know. Students generally write lengthy answers most of which is irrelevant thereby loosing precious time and frustrating the examiner Eg: If the question is asking about procedures of verifying existence of Trade receivables then only write about existence assertions and not all assertions.
- Be careful to add a brief background before the start of any answer. For eg: If the question is, factor's affecting the form content and extent of audit documentation then before you start writing the factors write the definition of audit documentation.



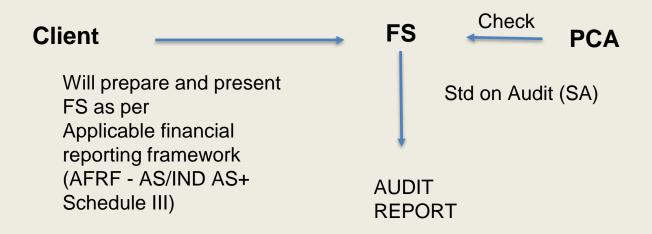
| SA | HOW TO REMEMBER | Description |
|--------|--|--|
| SA 200 | OO – OVERALL OBJ | Overall Objectives of the Independent Auditor and the Conduct of an Audit in Accordance with Standards on Auditing |
| SA 210 | Sat in Restaurant 210 to agree the terms | Agreeing the Terms of Audit Engagements |
| SA 220 | Identical output | Quality Control for Audit of Financial Statements |
| SA 230 | BC = AD | Audit Documentation |
| SA 240 | Opp of 420 | The Auditor's responsibilities Relating to Fraud in an Audit of Financial Statements |
| SA 250 | Remember 250 laws | Consideration of Laws and Regulations in An Audit of Financial Statements |
| SA 299 | Twins | Joint Audit of Financial Statements (Revised) |
| SA 300 | | Planning an Audit of Financial Statements |
| SA 315 | JODI | Identifying and Assessing the Risks of Material Misstatement through Understanding the Entity and its Environment |
| SA 330 | C | The Auditor's Responses to Assessed Risks |
| SA 500 | | Audit Evidence |
| SA 501 | JODI | Audit Evidence - Specific Considerations for Selected Items |

| SA 500 | IODI | Audit Evidence | |
|--------|-------------------------|--|--|
| SA 501 | JODI | Audit Evidence - Specific Considerations for Selected Items | |
| | | | |
| SA 505 | External | External Confirmations | |
| SA 580 | Internal | Written Representations | |
| | | | |
| SA 510 | I = INITIAL | Initial Audit Engagements-Opening Balances | |
| SA 610 | I = INTERNAL | Using the Work of Internal Auditors (Revised) | |
| SA 710 | I - INFORMATION | Comparative Information – Corresponding Figures and Comparative Financial Statements | |
| | 7 | | |
| SA 530 | 3 IS BEST OUT OF 5 | Audit Sampling | |
| | | | |
| SA 550 | 55 = RELATED | Related Parties | |
| SA 560 | 6 COMES AFTER 5 | Subsequent Events | |
| SA 570 | 5 LETTER WORD – GOING | Going Concern (Revised) | |
| | 7 LETTER WORD - CONCERN | | |

| SA 700 | FORM THE OPINON | Forming an Opinion and Reporting on Financial Statements (Revised) | |
|--------|--------------------|---|--|
| SA 705 | MODIFY THE OPINION | Modifications to the Opinion in the Independent Auditor's Report (Revised) | |
| | | | |
| SA 701 | KMP | Communication Key Audit Matters in the Independent Auditor's Report (New) | |
| SA 706 | EMP / OMP | Emphasis of Matter Paragraphs and Other Matter Paragraphs in the Independent Auditor's Report (Revised) | |
| | | | |
| SA 320 | MP | Materiality in Planning and Performing an Audit | |
| SA 520 | AP | Analytical Procedures | |

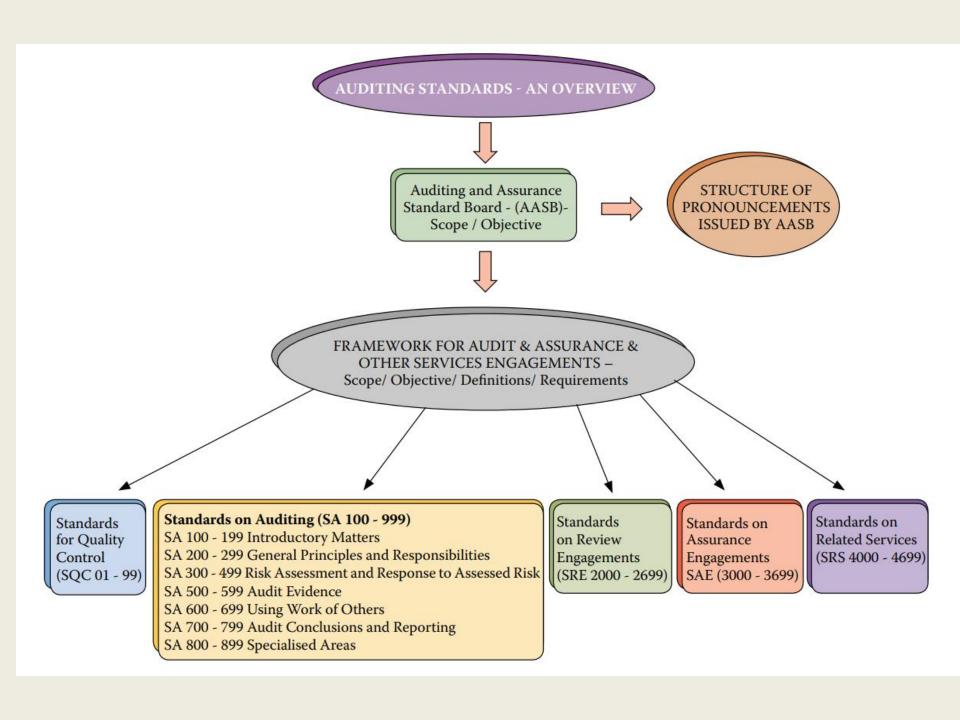
Audit dictionary

- 1.Risk of material misstatement (ROMMS): Risk that F.S are materially mis-stated prior to audit
- Simple language: chances of financials' being materially mis-stated (ROMMS is a is a function of IR & CR)
- 2. Client Management + Those charged with governance
- 3. Professional Scepticism: Attitude of maintaining & questioning mind being alert
- 4. Applicable financial Reporting framework: AS/INDAS + Schedule III
- 5. Independence: Means that auditor's judgement should nor be influenced by any third party i.e, the auditor Should be neutral.
- Independence = Independence of mind + Independence of appearance

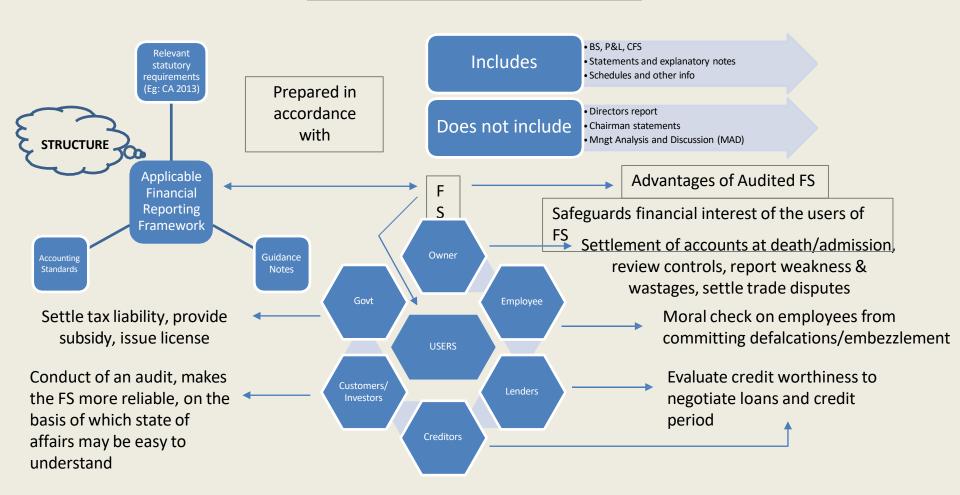


Definition:

Audit is a systematic & independent examination of financial statements info of an entity whether profit oriented or not Irrespective of its size or legal form when such an examination conducted with a view to express opinion thereon.



FINANCIAL STATEMENTS



QUALITIES OF AN AUDITOR

INTEGRITY
IS DOING THE
RIGHT THING.

EVEN WHEN NO ONE IS WATCHING.



Qualities

- Integrity
- Objectivity
- Independence
- Tact
- Caution (alertness)
- Firmness
- Good temper
- Discretion
- Industry
- Judgement
- Patience
- Clear headness
- Reliability

Knowledge of

- CA 2013
- PA 1932
- ICA 1872
- Taxation
- Special Acts
- Accounts
- Economics
- Computers and IS
- General mngt

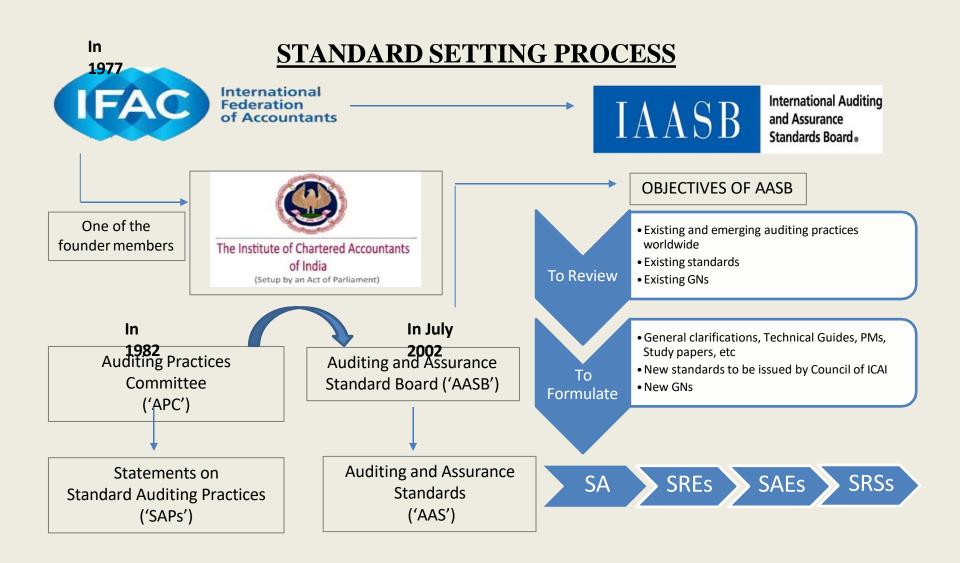
Well aware of

- How business is conducted
- Special feature peculiar to particular business



Tact:

the ability to do or say things without offending or upsetting other people



AUDITING & OTHER DISCIPLINES

TRUE AND FAIR VIEW











Applicable Financial Reporting Framework



- Charge on assets
- Extraordinary item

SA 200 (Revised) "Overall Objectives of the Independent Auditor & Conduct of audit in accordance with SAs

- a) To obtain reasonable assurance about whether the F.S. as a whole are free from material misstatement, whether due to fraud or error, thereby enabling the auditor to express an opinion on whether the F.S. are prepared in all material respects, in accordance with an applicable FRF.
- b) To report on the F.S. and communicate as required by the SAs, in accordance with the auditor's findings.



| Aspects to be considered by Auditor while performing Audit | | | | | |
|---|---|---|--|--|---|
| Ethical Requirements | Professional Skepticism | Professional Judgment | Sufficient Appropriate audit Evidence | Conduct of Audit in accordance with SAs | Others explanation |
| Comprise Code of Ethics issued by ICAI including independence. The fundamental principles are: I. Integrity Cobjectivity Professional competence & due care Confidentiality, Independence comprises both independence of mind and independence of appearance. | Attitude that includes a questing mind, being alert to conditions which may indicate possible misstatement due to error or fraud, and a critical assessment of audit evidence. Alertness is required w.r.t Contradictory audit evidence. Reliability of documents. Conditions indicting possible frauds. Circumstances requiring audit procedures in addition to those suggested in SAs. | The application of relevant training knowledge and experience, • Within the context provided by auditing, accounting and ethical standards, • In making informed decisions about the courses of action • That are appropriate in the circumstances of the audit engagement. It is required w.r.t.: • Materiality & audit risk. • NTE of audit procedures. • Evaluating sufficiency & appropriateness of audit procedures. • Evaluating management judgment in applying applicable FRF. • Drawing conclusions based on audit evidence | Sufficiency refers to quantum and Appropriateness refers to quality. Purpose: to reduce audit risk to an acceptably low level and thereby enable the auditor to draw reasonable conclusions on whicht5o base the auditor's opinion. Audit Risk: Risk that the auditor expresses an inappropriate audit opinion when the F>S> are materially misstated. Audit Risk is a function of the RMM and detection risk. | The auditor shall comply with all SAs relevant to the audit. Compliance with SA is to be specified in Audit report only in case of actual compliance. To achieve overall objectives of audit, use the objective stated in individual SAs. In case Entire SA is not relevant due to non-existence of prescribed conditions, comply with relevant requirements. In case of failure to achieve an objective determine the need of modified opinion of withdrawal. | To examine whether the F.S. are prepared in accordance with FRF. The auditor's opinion does not assure, the future viability of the entity nor the efficiency or effectiveness with which mngt. Has conducted the affairs. Preparation of F.S. Is the duty of Mngt./TCWG. Duty of management also includes to make accounting estimates and selection and application of appropriate accounting policies. Inherent Limitations for an audit A) Nature of financial reporting: involves judgment by Mngt. Based on facts and circumstances. B) Nature of audit Procedures: directed towards obtaining reasonable assurance. C) Balance between benefit and cost: user expectation to get AR within a reasonable period and at reasonable cost. |

Auditor required to obtain **reasonable assurance** whether FS free from material misstatements. Auditor not expected to, & cannot, **reduce audit risk to zero** & **cannot obtain absolute assurance** due to.:-

INHERENT LIMITATIONS OF AUDIT

- (a) Nature of Financial Reporting :- Preparation of FS involves judgement by mgt
- (b) Nature of Audit Procedures:- Practical and legal limitations on auditor's ability to obtain audit evidence such as:

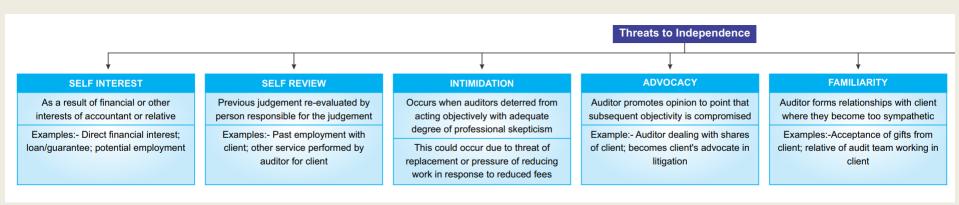
Mgt may not provide complete info relevant for preparation of FS

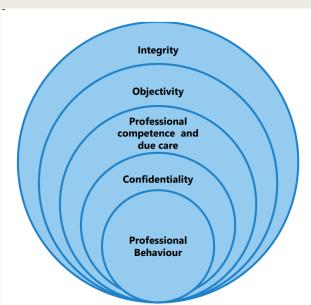
Fraud may involve sophisticated & carefully organised schemes

Audit is not official investigation into alleged wrong doing

- (c) Timeliness of Financial reporting & balance bw cost & revenue:- Relevance of info & its value diminish over time & a balance to be struck bw reliability of info & its cost
- (d) Other Matters:-
- (i) Fraud, involving senior mgt or collusion.
- (ii) Existence & completeness of RP relationships & transactions
- (iii) Non-compliance with laws & regulations
- (iv) Future events/conditions that may cause entity to cease to continue as going concern

Questions from Module - Chp 1 - Elements of assurance engagements & Type of engagements



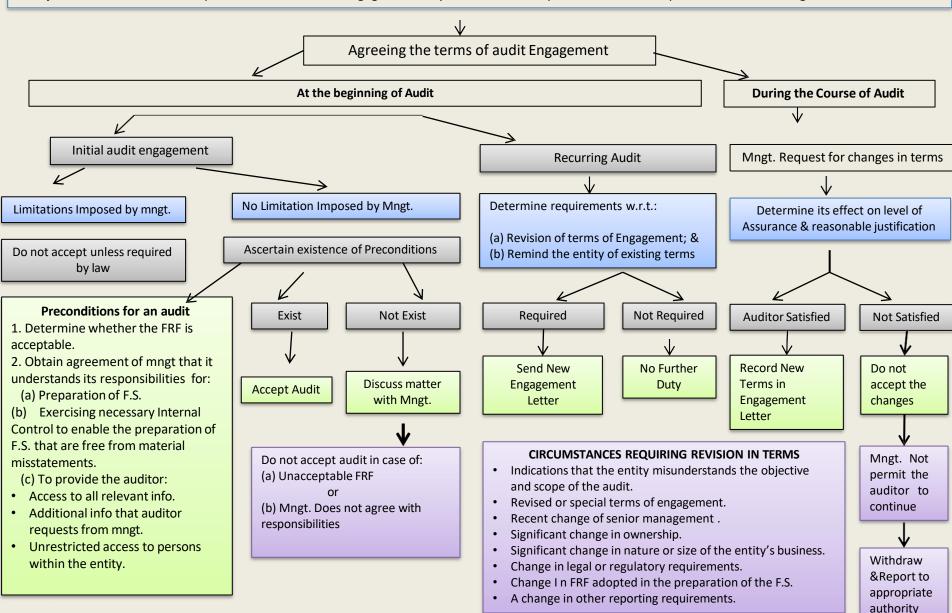


SAFEGUARDS TO INDEPENDENCE

- 1. Auditor should always be & appear to be independent
- Auditor should abide with key fundamental principles of integrity, objectivity & professional skepticism
- Auditor should consider threats to independence before accepting the engagement
- 4. In case of threat to independence should not accept engagement unless necessary safeguards can be put

SA -210 (Revised)-" Agreeing the Terms of Engagement"

Objective of Auditor: To accept or continue an audit engagement only when the basis upon which it is to be performed has been agreed with the client



Questions from Module – Chp 11 – Considerations w.r.t. client integrity & EQCR

SQC 1 - Standard on Quality Control

| | SQC 1 - Standard on Quality Control | | | | | |
|--------------------------------|---|---|--|--|---|---|
| Leadership Responsibilities | | Ethical Requirements (IESBA Code #) | Acceptance/ Continuance of Client relationship | Human resources | Engagement performance | Monitoring |
| ✓ * | Require CEO/Managin g Partner to assume ultimate responsibility for QC Promote internal culture w.r.t. Comply with professional standards/ legal requirements Issue appropriate AR Quality is essential Recognize & | <u>-</u> | | Establish policies and procedures* designed to provide it with reasonable assurance that Firm has sufficient personnel with the capabilities, competence, and commitment to ethical principles &, To perform its engagements in accordance with professional standards & Issue appropriate AR # Such policies & procedures should address the following | Establish policies and procedures that address foll. Matters ✓ How ET are briefed on the engagement to obtain an understanding of the objectives of their work. ✓ Processes for complying with applicable standards. ✓ Processes of supervision, staff training and coaching. ✓ Methods of reviewing the work performed, the significant judgments made and the form of report being issued. ✓ Appropriate documentation is | Establish policies and procedures designed to provide it with reasonable assurance that the policies and procedures relating to the system of quality control are relevant, adequate, operating effectively and complied with in practice Refer notes - For purpose of monitoring |
| ŕ | reward high quality work | Board for Accountants | requirement | personnel issues: | maintained. ✓ Processes to keep all policies and procedures current. | compliance with QC policies |

SA 220 - Quality Control for an Audit of Financial Statements

| Leadership Responsibilities | Ethical Requirements | Acceptance/Continuance of Client relationship | Assignment of ET | Engagement Performance | Monitoring |
|---|---|--|--|---|--|
| The EP shall take responsibility for the overall quality on each audit engagement The EP should emphasize on the foll: Comply with professional standards Comply with the firm's quality control policies Issue appropriate AR Ability to raise concerns without fear Quality is essential in eng. performance | EP to remain alert for evidence of non-compliance with relevant ethical requirements by ET through: Inquiry & Observation If there is any indication of non-compliance with relevant ethical requirements, EP should: Consult others In firm Determine appropriate action | → The EP shall be satisfied that appropriate procedures regarding client acceptance & continuance have been followed → If the EP obtains information that would have caused the firm to decline the audit engagement had that information been available earlier, the EP shall communicate that information promptly to the firm. → Examples of information: The integrity of the principal owners, KMP and TCWG; Whether the ET is competent to perform the audit engagement and has the necessary capabilities, including time and resources; Whether the firm and the ET can comply with relevant ethical requirements; and Significant matters that have arisen during the current or previous audit engagement, & their implications for continuing the relationship. | EP to be satisfied & expert have appropriate competence & capabilities to: To perform audit acc. To standards & Issue appropriate AR | EP shall take the responsibility for directions, supervision & performance of engagement & to make appropriate AR Reviews are being performed in accordance with policies/procedure s Review of AD Discussion with ET EP shall undertake consultation In case of difference of opinion, he will follow the firms policies # Refer notes for EQCR | Obtain reasonable assurance that firms policies/procedures relating to QC are relevant, adequate, operating effectively and complied with in practice Whether deficiencies notes, may affect audit engagement. |



Definition: Record of

- ✓ Audit procedures performed
- ✓ Relevant AE obtained, &
- ✓ Conclusions reached

Obj: To prepare documentation that provides

- ✓ Sufficient & appropriate record of basis for AR &
- ✓ Evidence that audit was planned & performed in acc. With SAs & regulations

Nature: Audit documentation should provide

- evidence of the auditor's basis for a conclusion about the achievement of the overall objectives of the auditor &
- evidence that the audit was planned and performed in accordance with SAs and applicable legal and regulatory requirements

Purpose: Audit documentation should provide

- ✓ Assisting the engagement team to plan and perform the audit.
- ✓ Assisting engagement team to direct, supervise & review
- Enabling the engagement team to be accountable for its work.
- Enabling the conduct of quality control reviews and inspections
- Enabling the conduct of external inspections in accordance with legal requirements
- Retaining a record of matters of continuing significance to future audits.

Documentation of significant matters

- ✓ Results of audit procedures indicating (a) that the financial statements could be materially misstated, or (b) a need to revise the auditor's previous assessment of the risks of material misstatement and the auditor's responses to those risks.
- Circumstances that cause the auditor significant difficulty in applying necessary audit procedures.
- Findings that could result in a modification to the audit opinion or the inclusion of an Σmphasis of Matter Paragraph in the auditor's report.

Factors affecting form, content & extent:

- ✓ The size and complexity of the entity.
- ✓ The nature of the audit procedures to be performed.
- ✓ The identified risks of material misstatement.
- The significance of the audit evidence obtained.
- ✓ The nature and extent of exceptions identified.
- ✓ The need to document a conclusion or the basis for a conclusion not readily determinable from the documentation of the work performed or audit evidence obtained.
- ✓ The audit methodology and tools used

Documentation of significant professional judgements

- ✓ The rationale for the auditor's conclusion when a requirement provides that the auditor 'shall consider' certain information or factors,
- ✓ The basis for the auditor's conclusion on the reasonableness of areas of subjective judgements (for example, the reasonableness of significant accounting estimates).
- The basis for the auditor's conclusions about the authenticity of a document when further investigation (such as making appropriate use of an expert or of confirmation procedures) is undertaken in response to conditions identified during the audit that caused the auditor to believe that the document may not be authentic.

Ownership of Audit documentation

- ✓ As per SQC 1 audit documentation is the property of the auditor.
- ✓ He may at his discretion, make portions of, or extracts from, audit documentation available to clients, provided such disclosure does not undermine the validity of the work performed, the independence of the auditor or of his personnel

Completion memorandum:

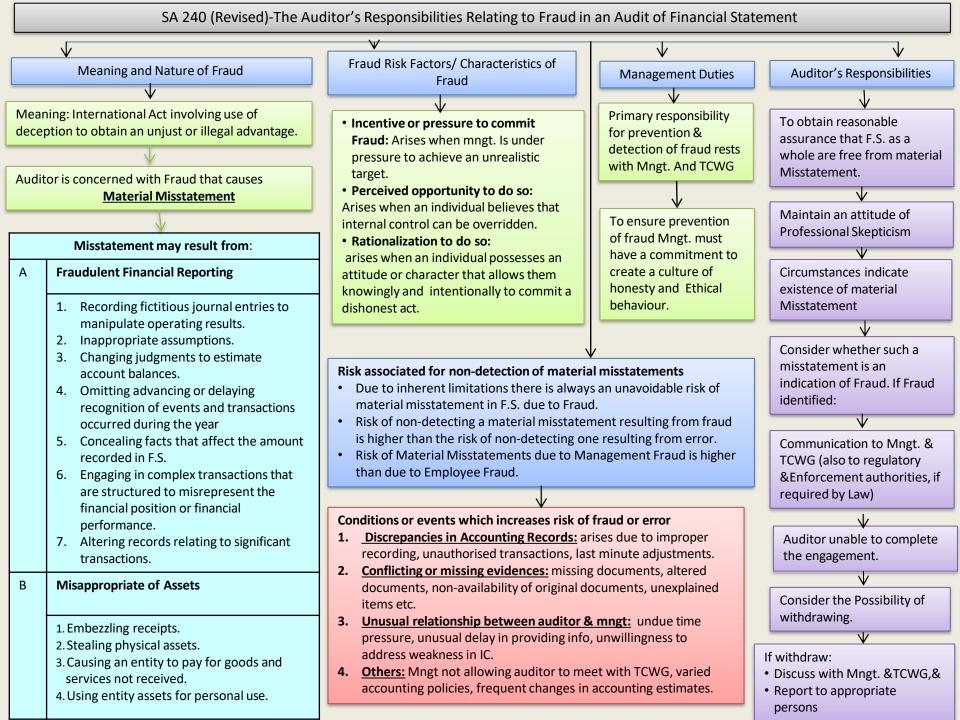
Audit documentation summary should describe

- ☐ the significant matters identified during the audit and
- how they were addressed
- ✓ Such a summary may facilitate effective and efficient review and inspection of the audit documentation, particularly for large and complex audits.
- ✓ Preparation of such a summary may assist auditor's consideration of the significant matters.
- ✓ Helps the auditor to consider whether there is any individual relevant SA objective that the auditor cannot achieve that would prevent the auditor from achieving the overall objectives of the auditor

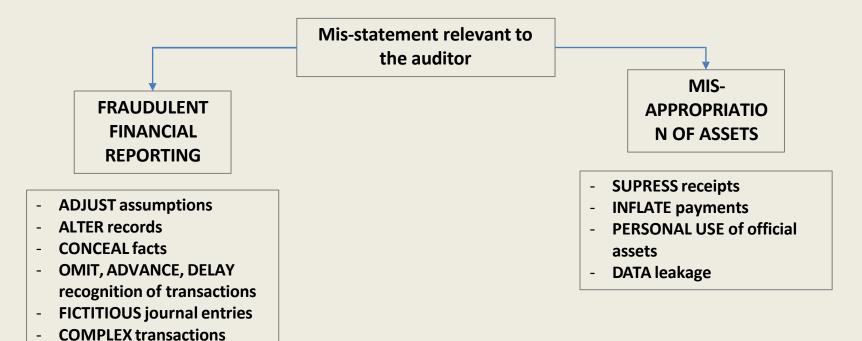
Assembly of final audit file:

Audit file may be defined as one or more folders or other storage media, in physical or electronic form, containing the records that comprise the audit documentation for a specific engagement

- ✓ Time limit within which to complete the assembly of the final audit file
 is ordinarily not more than sixty days after the date of the auditor's
 report.
- Assembly of the final audit file is an administrative process that does not involve the performance of new audit procedures or the drawing of new conclusions
- ✓ Changes may, however, be made to the audit documentation during the final assembly process, if they are administrative in nature
- □ Deleting or discarding superseded documentation.
- ☐ Sorting, collating and cross-referencing working papers.
- ☐ Signing off on completion checklists relating to the file assemblyprocess.
- □ Documenting audit evidence that the auditor has obtained, discussed and agreed with the relevant members of the engagement team before the date of the auditor's report
- ✓ The retention period for audit engagements ordinarily is no shorter than seven years from the date of the auditor's report, or, if later, the date of the group auditor's report



FRAUD & AUDITORS RESPONSIBILITIES – SA 240

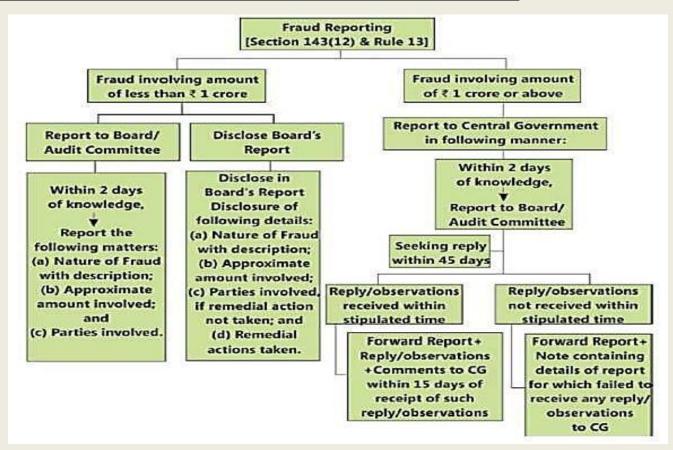


FRAUD & AUDITORS RESPONSIBILITIES – SA 240

FRAUD RISK FACTORS - WIPRO (refer module)

| WIPRO | Fraudulent financial reporting | Mis-appropriation of assets |
|---|---|---|
| Incentives/ Pressures | High degree of competition or market saturation, accompanied by declining margins High vulnerability to rapid changes, such as changes in technology, product obsolescence, or interest rates. | Adverse relationship between entity & employees created by Lack of promotion Known future lay off |
| Opportunities | ☐ A strong financial presence or ability to dominate a certain industry sector | ☐ Large amount of cash on hand☐ Inventory items that are small in size |
| Rationalzations / Attitudes Line Known history of violations of securities laws or other laws and regulations Line Unreasonable demands on auditor | | ☐ Disregard for internal control☐ Tolerance for petty theft☐ |

Section 143(12) - Current/Past Fraud reporting by Auditor, Cost Auditor & Secretarial Auditor



"Communication with Those Charged with Governance"

Scope of the SA &
Objective of the Auditor

Definitions

Matters to be Communicated Auditor's Independence Other Important points to be considered

Scope

Deals with auditor's responsibility to communicate with TCWG in an audit of financial statements.

Objective

- a) To communicate clearly with TCWG the responsibilities of the auditor & overview of planned scope & timing of audit.
- b) To obtain from TCWG information relevant to the audit.
- c) To provide TCWG with timely observations that are significant & relevant to their responsibility to oversee the financial reporting process.
- d) To promote effective two way communication between auditor & TCWG.

Those charged with governance: person(s) organization(s) responsibility with for overseeing the direction strategic of the entity & related obligations to the accountability of the entity. This includes overseeing the financial reporting process.

2. Management:
The person(s)
with executive
responsibility for the
conduct of the entity's
operations. For some
entities, management
includes some or all of
TCWG, for example,
executive members of
a governance board,
or an owner-manager.

The auditor shall communicate to TCWG:

- 1. The responsibilities of the auditor in relation to the financial audit.
- 2. The planned scope & timing of audit including significant risks identified by the auditor.
- 3. The auditor's view about significant qualitative aspects of the entity's accounting practices.
- 4. Significant difficulties encountered during the audit.
- 5. Written representation the auditor is requesting.
- Circumstances that affect the form & content of auditor's report.
- 7. Any other significant matter arising during the audit relevant to the oversight of financial reporting process.

In case of listed entities, the auditor shall communicate with TCWG:

- a) A statement that the engagement team & others in the firm (network firms also) have complied with relevant ethical requirements regarding independence &
- b) the related safeguards that have been applied to eliminate identified threats to independence or reduce them to an acceptable level.

The communication process:

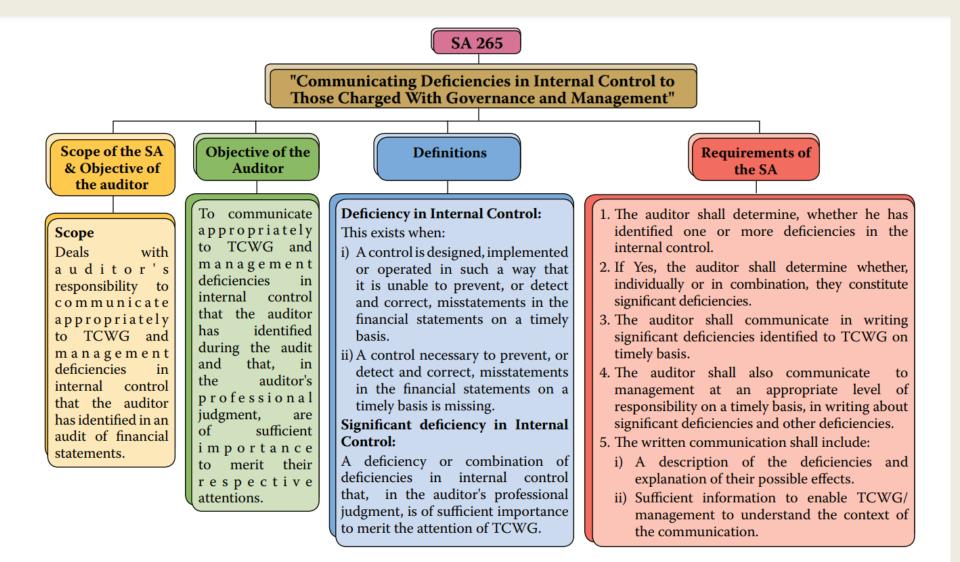
The auditor shall communicate with TCWG:

- 1. the form, timing & expected general content of communications.
- 2. in writing significant findings from the audit & regarding auditor independence.
- 3. on timely basis.

The auditor shall evaluate the adequacy of the communication process with TCWG. If not found adequate, auditor shall evaluate the effect & take appropriate action.

Documentation:

The auditor shall include the matters communicated to TCWG (whether orally or in writing) in audit documentation.



Also refer SA 265 from ICAI module

Joint Audit (SA 299) - Advantages

For Auditors a) Kum Kaam - Lower workload b) Kum cost - Lower staff dev cost + lower cost to carry out work

c) Healthy

competition

- a) Better report
- b) Improved service

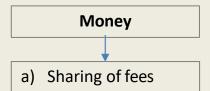
For Company

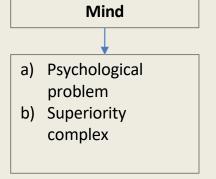
Displacement of auditor in take over often avoided

For Co + Auditors

- a) Sharing of expertise
- b) Mutual consultation
- c) In MNC, work can be spread using expertise of local firms

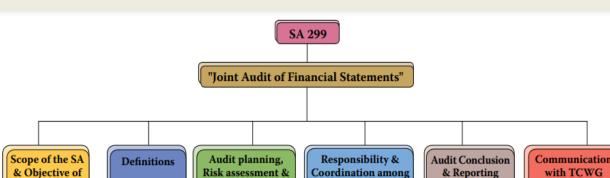
Joint Audit (SA 299) - Disadvantages





Work related

- a) Problem of work coordination
- b) Common work areas being neglected
- c) Uncertain liability



Allocation of work

Scope

the auditor

Deals with special considerations in carrying out audit by joint auditors. This SA lays down the principles for effective conduct of joint audit to achieve the overall objectives of the auditor laid down in SA 200.

Objective

- a) To lay down broad principles for the joint auditors in conducting the joint audit.
- b) To provide a uniform approach to the process of joint audit.
- c) To identify the distinct areas of work & coverage thereof by each joint auditor.
- d) To identify individual responsibility & joint responsibility of the joint auditors in relation to audit.

Joint Audit:

A joint audit is an audit of financial statements of an entity by two or more auditors appointed with the objective of issuing the audit report. Such auditors are described as **joint auditors**.

Individual Responsibility for:

joint auditors

In respect of work divided, each joint auditor shall be responsible only for the work allocated to such joint auditor including proper execution of the audit procedures.

Jointly & Severally Responsible for:

- 1. Audit work not divided and carried out by all joint auditors.
- 2. Decisions taken by all joint auditors in respect of common audit areas.
- Matters brought to the notice of joint auditors by any one of them & on which all of them agree.
- Examining compliance of financial statements with relevant statutes.
- Presentation & disclosure of financial statements as per applicable FRF.
- 6. Ensuring compliance with relevant statute, applicable SA & other relevant pronouncements.

& Reporting

- Joint auditors to issue a common audit report.
- In case of disagreement, they shall express their opinion in separate audit report.
- A joint auditor is not bound by the views of the majority.
- The audit report issued by joint auditor should refer to the separate audit reports issued by other joint auditors.
- 5. Such reference shall be made in Other Matter paragraph.
- 6. Each joint auditor to assume that:
- The other joint auditors carried out their work as per SA. There is no need to review the work done by other auditors.
- ii) Other joint auditors have informed the said joint auditor about any departure from applicable FRF.
- Before finalising their audit report, the joint auditors shall discuss & communicate with each other their respective conclusions that will form

- 1. Engagement partner & other key members from each of the joint auditors be involved in planning the audit.
- 2. The joint auditors shall establish the overall audit strategy.
- 3. The joint auditors shall discuss & develop a joint audit plan.
- 4. ROMM is to be considered and assessed by each Joint Auditor and shall be communicated to other joint auditors and documented, whether pertaining to the overall financial statements level or to the area of allocation among the other joint auditors.
- 5. The joint auditors shall discuss & document the NTE of audit procedures and the same shall be communicated to TCWG.
- 6. The joint auditors shall obtain common engagement letter & common management representation letter.
- 7. The work allocation document shall be signed by all joint auditors & communicated to TCWG.

When the joint auditors expect to modify the opinion or include EOM/ OM paragraph, they shall communicate with TCWG regarding the circumstances and the proposed wordings of the report.



AUDIT PLAN

AUDIT STRATEGY

RELATIONSHIP B/W AUDIT STRATEGY & AUDIT PLAN

| PARTICULARS | AUDIT STRATEGY | AUDIT PLAN | |
|-------------------------|---|--|--|
| WHEN IS IT PREPARED ? | PREPARED BEFORE THE AUDIT PLAN | PREPARED AFTER THE AUDIT STRATEGY | |
| WHY IS IT PREPARED ? | PROVIDES GUIDELINES FOR DEVELOPING AUDIT PLAN | AN AUDIT PLAN IS DEVELOPED TO ADDRESS VARIOUS MATTERS IDENTIFIED IN THE OVERALL AUDIT STRATEGY | |
| CONTENT ? | ESTABLISHES SCOPE, TIMING AND DIRECTION OF AUDIT | INCLUDES N,T,E OF AUDIT PROCEDURES TO OBTAIN SAAE | |

DEPLOYMENT OF QUALITY RESOURCES

NOTE: SAME POINTS IN PROCESS FOR ESTABLISHING OVERALL AUDIT STRATEGY

ALLOCATION OF QTY OF RESOURCES BENEFITS OF AUDIT STRATEGY

MANAGEMENT OF RESOURCES

TIMING OF DEPLOYMENT OF RESOURCES APPROPRIATE ATTENTION TO IMP AREAS

FACILITATE REVIEW BENEFITS OF AUDIT PLAN

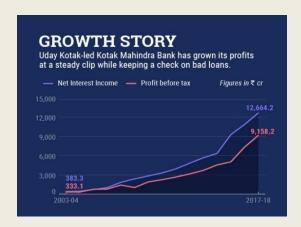
IDENTIFY POTENTIAL PROBLEM COORDINATION OF WORK
BETWEEN BRANCH AUDITORS AND
EXPERTS



PROPER ASSIGNMENT OF WORK

KNOWLEDGE OF CLIENTS BUSINESS (Eg. KOTAK)





VISSION & MISSION

- To be the most trusted Global Indian Financial Services brand and the most preferred financial services employer with focus on creating value.
- Customers must enjoy the benefits of dealing with a Global Indian Brand that best understands their needs and delivers customized pragmatic solutions across multiple platforms.



MR. UDAY. S. KOTAK

Executive Vice Chairman & Managing Director, Kotak Mahindra Bank





SA 300 (Revised) – Planning in an audit of Financial Statements

Preliminary Engagement Activities Importance of Planning **Planning Activities** 1. To devote appropriate attention to **Establishment of Audit Strategy** importance areas. Development of Procedures required by SA -220 a) 2. Identify and Resolve potential Audit Plan. w.r.t. continuous of Client problems on timely basis. relationship. So as to set the scope, timing & 3. Properly organised & managed Evaluate compliance with Ethical direction of the audit Audit. Requirement (SA-220) • NTE of RAP(SA-4. Assists selection of FT members with Understanding of terms of Factors to be considered 315) requisite capabilities and Engagement (SA-210) Characteristics of Engagement. • NTE of furthers competence. · Reporting objectives. Audit 5. Co-ordination of work done by Significant factors to direct ET Procedures (SAauditors of components and experts. Planning – A Continuous Process efforts. 330) 6. Facilitating direction and supervision • Result of Preliminary Engagement Other Planned of Engagement team. Activities. Audit Procedure. • NTE of procedures to be performed. Planning is not a discrete phase of an audit but rather a continuous process. It begins

shortly after completion of previous audit & continues until completion of current audit engagement. It includes consideration of timing of certain activities & audit procedures that need to be completed prior to performance of further audit procedures. E.g., planning includes the need to consider, prior to the auditor's identification and assessment of the RMM, such matter as:

- 1. The analytical procedure to be applied as risk assessment procedure
- 2. Obtaining a general understanding of the legal and regulatory framework
- 3. Determination of materiality.
- 4. The involvement of expert
- 5. The performance of other risk assessment procedure

CHANGES TO PLANNING DECISIONS

- Auditor shall update & change overall audit strategy and audit plan as necessary during the course of the audit.
- Audit Strategy and Audit Plan may need to be modified as a result of unexpected events, changes in conditions, or the audit evidence obtained from the results of audit procedures.
- Based on the revised consideration of assessed risks, auditor need to modify the NTE of further audit procedures. this may be the case when information comes to the auditor's attention that differs significantly from the information available when the auditor plant the audit procedures.

Concepts from SA 315 & SA 300

Based on the Risk assessment procedure SA 315

Determine N,T, E of Further Audit procedures SA 330

KOCB

A/c system + ICS

ROMMS

Compliance Procedures (to comply)

Substantive Procedures (to substantiate) Test of controls

- Test of details
- Analytical procedures (ratio analysis)

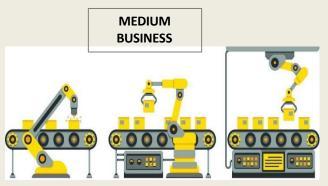
TOC = If controls actually work

To verify EEC
Existence, Effectiveness &
Continuity of controls

Only TOC not enough, also check Docs/records

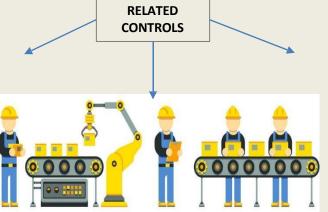
To verify ACPD
Amount, Classification,
Presentation & Disclosure





| LARGE BUSINESS | -12 122 |
|--------------------------------|---|
| 27.440 | 28.400 19.520 54.490 28.400 28.880 27.440 7.710 43.640 1.0523 27.440 7.71 |
| 99 0.78% 6.4277 0 0.81% 21 910 | 43.64 1.052 6.429 |



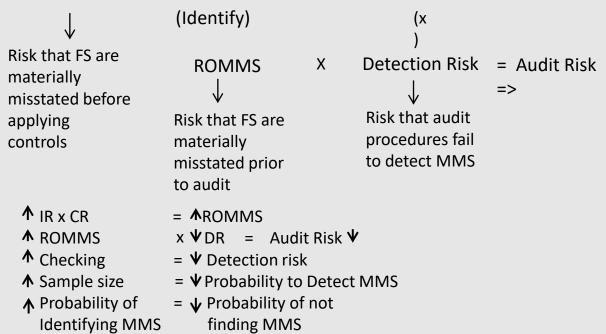




Risk Assessment – SA 315

Risk that controls fail or risk that the controls are unable to prevent or detect and correct MMS

Inherent risk x Control risk x Detection risk = Audit risk



- Always set low/very low
- Risk that auditor expresses an inappropriate opinion, when the FS are misstated

AUDIT RISK

| CASE | FS CONTAIN MSS | RECTIFICATION UNDERTAKEN | OPINION AUDITOR SHOULD GIVE | OPINION ACTUALLY GIVEN | RISK |
|------|----------------|-----------------------------|--------------------------------|---------------------------|-----------------------|
| 1 | NO, MMS | NOT REQUIRED | UNMODIFIED | MODIFIED | INSIGNIFICANT RISK |
| 2 | YES, MMS | YES, RECTIFICATION DONE | UNMODIFIED | MODIFIED | PROBABILITY ↓ |
| 3 | YES, MMS | NO RECTIFICATION | MODIFIED | UNMODIFIED | AUDIT RISK |

AUDIT RISK = RISK OF EXPRESSING = PROBABILITY OF LOWER/VERY LOW INAPPROPRIATE OPINION EXPRESSING APPROPRIATE OPINION

SA 320 (Revised) "Materiality in Planning and Performing an Audit"

Concept of Materiality

Materiality is a subject of professional judgement and discussion presented in FRF provides a reference to the auditor in determining materiality.

If FRF does not include a discussion

a) Misstatements including omissions expected to influence the economic decisions of users.

following can be referred:

- b) Size or nature of misstatement & the surrounding circumstances.
- c) Common financial information needs of the users as a group.

Judgment of materiality provides a basis for:

- a) Determination of NTE of RAP.
- b) Identifying and assessing RMM.
- c) NTE of further audit procedures.

Performance Materiality

- The amount set by auditor at
- Less than materiality for F.S. as a whole
- To reduced to an appropriately low level
- The probability that the aggregate of the uncorrected & undetected misstatement
- exceeds materiality for F.S. as a whole

Auditor's Duties

- a) upon establishing the overall audit strategy the auditor shall determine the material ATI for the f is as
 a whole
- b) determine the materiality label for specific transaction for which MS statements of lower amount be expected to influence the economic decisions of users
- c) determine performance materiality for purpose of assessing the RMM and determining the entry of further audit procedures.

Revision of Materiality

- In event of becoming aware of information that would have caused auditor to have determined a different amount initially, auditor shall revise materiality for the F.S. as a whole & if required, for particular classes of transactions, account balances or disclosures.
- If the auditor concludes that a lower materiality then that initially determined is appropriate, the auditor shall determine whether it is necessary to revise performance materiality, and whether the NTE of the father audit procedures remain appropriate.

Use of benchmark in determining materiality

A% age is often applied to a chosen benchmark as a starting point in determining material for the F.S. as a whole.

Factors affecting identification of appropriate benchmark

- 1. The elements of the financial statements;
- 2. Items on which the attention of the users of the particular entity's financial statements tends to be focused;
- 3. The nature of the entity, where the entity is at in its life cycle, and the industry and economic environment in which the entity operates;
- 4. The entity's ownership structure and the way it is financed; and
- 5. the relative volatility of the benchmark.

FACTORS AFFECTING IDENTIFICATION OF BENCHMARK

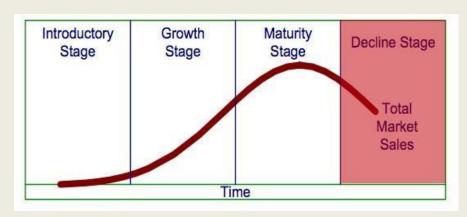




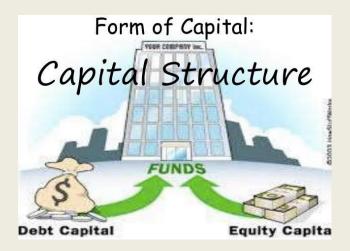




FACTORS AFFECTING IDENTIFICATION OF BENCHMARK

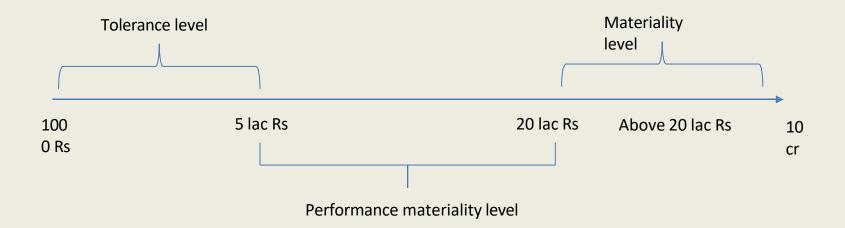


AVERAGE PROFITS



High DE Ratio, take assets

PERFORMANCE MATERIALITY



SA 450 "Evaluation of Misstatements Identified during the Audit Meaning and Causes of Auditor's Procedures if Misstatements identified Misstatements Accumulate the misstatements other than those that clearly trivial Difference between amounts, classification, presentation or disclosure of a reported financial Communicate to management & request them to correct. Determine whether any statement item. revision required in Audit and Strategy/Plan. Management corrects Management refuses amount, classification, presentation or disclosure that is required for the item Understand the reason for not making Perform Additional to be in accordance of FRF. **Audit Strategy and Audit** corrections Procedures to Causes of Misstatement Plan require revision if (a) Inaccuracy in gathering determine whether Re-assess the materiality processing data from which the misstatements Nature identified F.S. are prepared: remain. misstatements and the (b) Omission of an amount or circumstances of their If material, communicate uncorrected disclosure; occurrence indicate that misstatement and their effect on his opinion to (c) Incorrect accounting estimate other misstatements TCWG with a request that uncorrected arising from overlooking, or clear exist that, could be material; misstatements be corrected. misinterpretation of, facts; and (d) Unreasonable judgments Aggregate of misstatements Not corrected management concerning accumulated during accounting estimates. Obtain a written representation from audit approaches materiality (e) Inappropriate selection management/TCWG w.r.t their believing that determined in accordance application of accounting policies effect of uncorrected misstatements is with SA 320 (Revised).

CONCEPT OF AUDIT EVIDENCE

REFER SA 500

First

 Auditor should first try to obtain conclusive evidence E.g: Physical stock verification

If not

 But if Physical stock verification is not possible, then at least inquire from management, such information is Persuasive AE = convincing/ corroborative AE = related

RISK ASST PROCEDURE FURTHER AUDIT PROCEDURES

Obtain AE

Derive conclusion

Form opinion

Sufficient

i.e. Quantity

- High ROMMS then more quantity of AE
- b) High Quality AE available then less quantity of AE maybe req

maybe req

#

Appropriate

i.e. Quality

Relevance

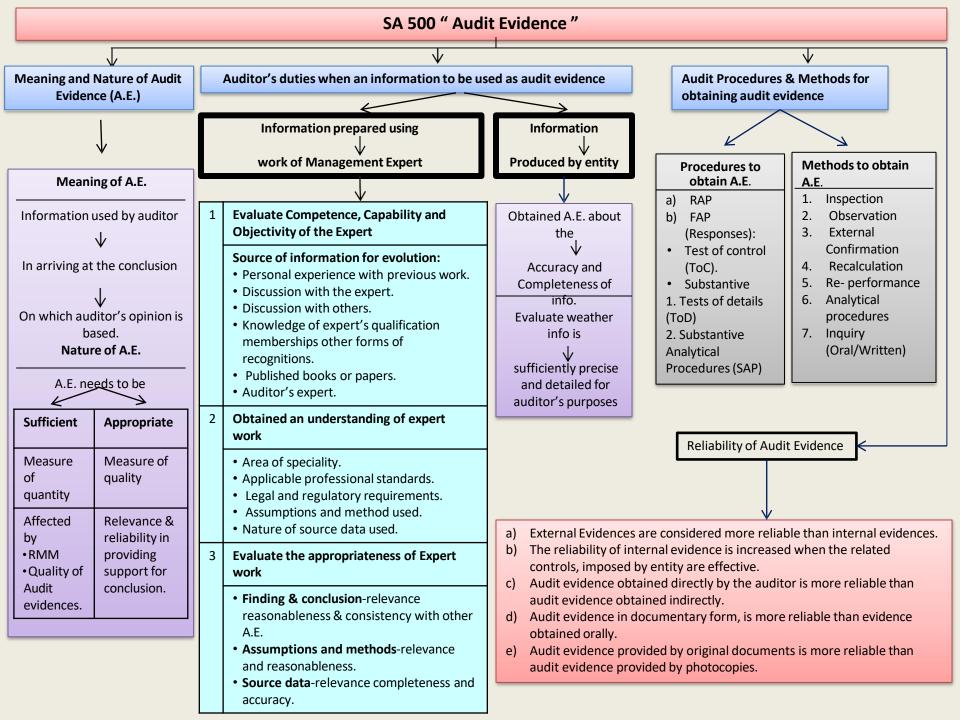
Is FA purchase invoice relevant for auditing RM purchase transactions?

Reliability

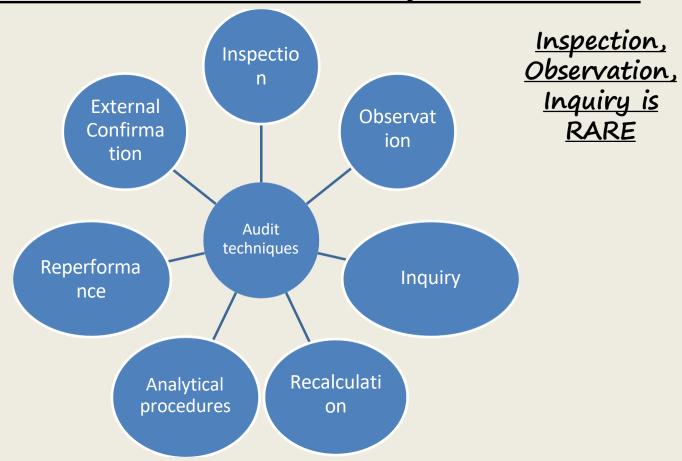




AUDIT EVIDENCE – SA 500 **AUDIT EVIDENCE INCLUDES ACCOUNTING RECORDS (JBL) OTHER INFORMATION (BMM)** A) Journal entries A) Board resolutions B) Bank statements B) MOA & AOA C) Ledgers C) Minutes book D) Contracts D) External confirmations **AUDIT EVIDENCE TYPES BASED ON SOURCE BASED ON NATURE** (ORIGINATION) **VISUAL INTERNAL Obtained by observation EXTERNAL Eg: Sales invoice Eg: Purchase invoice** generated within the generated outside the **ORAL** company company **Obtained on inquiry DOCUMENTARY Obtained by inspection**



How to obtain AE - TYPES OF AUDIT TECHNIQUES/PROCEDURES



<u>AUDIT EVIDENCE – SA 500</u>

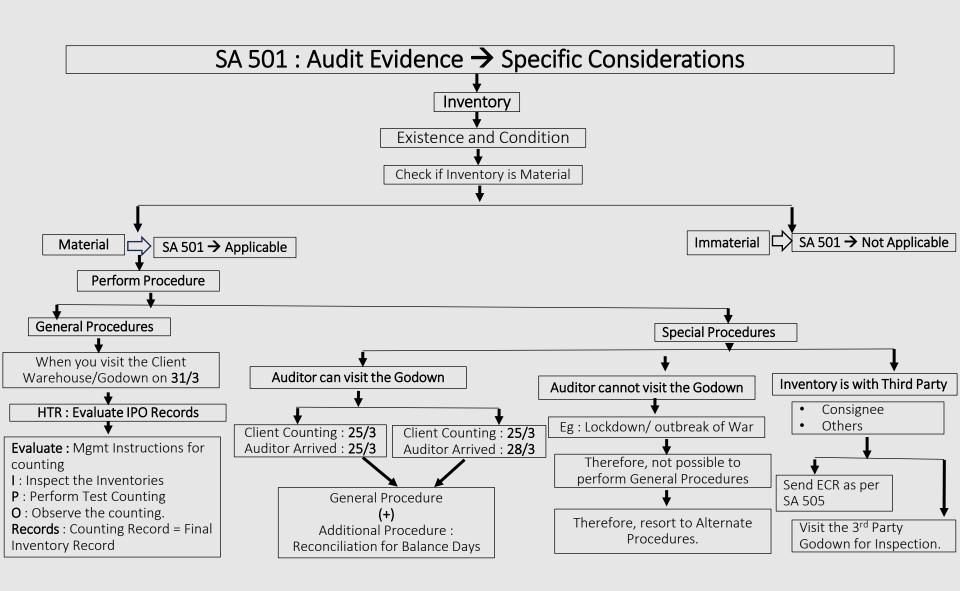
RELIABILITY OF AUDIT EVIDENCE

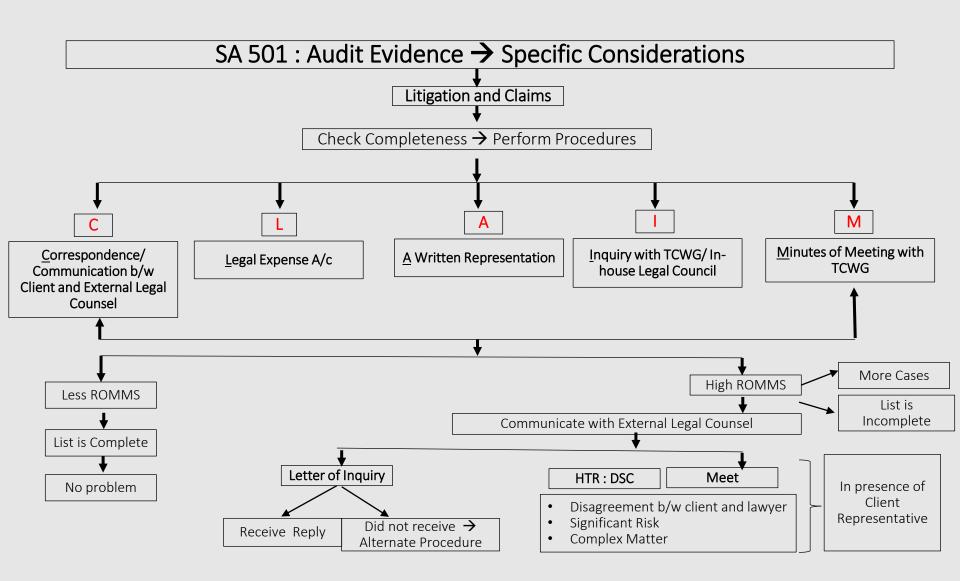
- External > Internal
- Written > Oral
- Obtained by auditor himself > others
- Obtained directly > indirectly
- Observation > Inquiry
- Original > Xerox

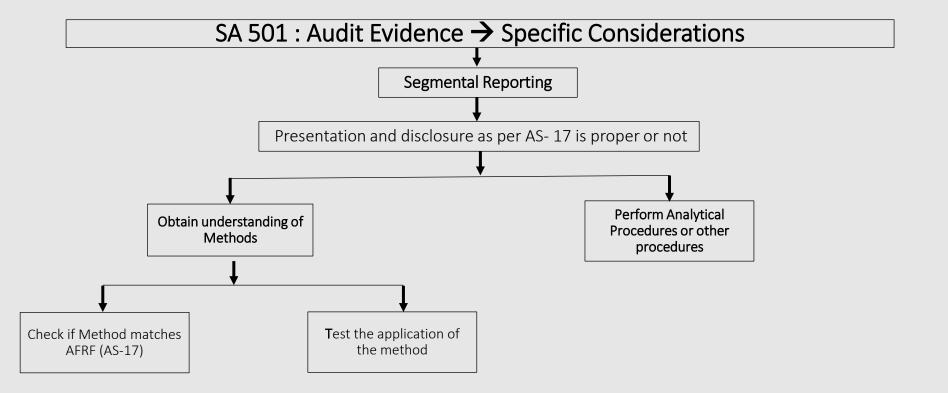
If ICS is effective, Internal evidence is more reliable

FACTORS AFFECTING SUFFICIENCY & APPROPRIATNESS

- ROMMS
- MATERIALITY
- EXPERIENCE GAINED DURING PRIOR AUDIT
- TYPE OF INFORMATION AVAILABLE
- TREND RATIOS
- RESULTS OF AUDIT PROCEDURES







EXTERNAL CONFIRMATION- SA 505

CLIENT GOOGLE



AUDITOR EY



CONFIRMATION

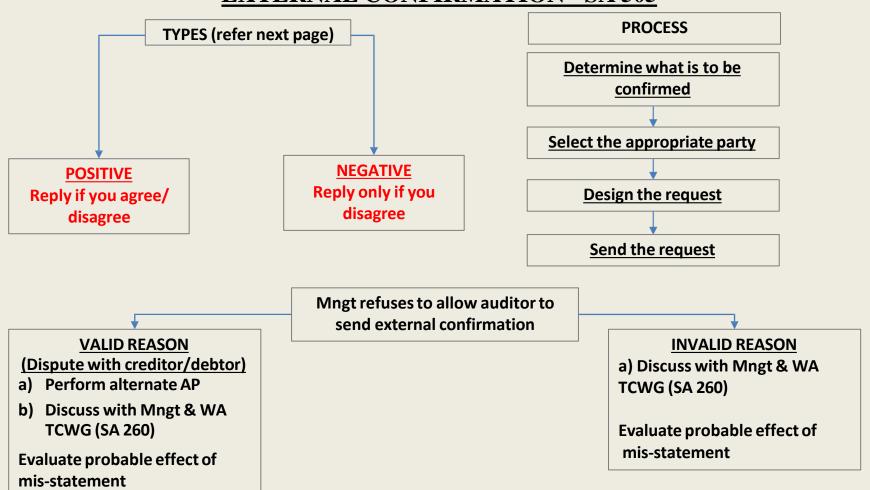
DIRECT WRITTEN
RESPONSE

CREDITOR AMAZON

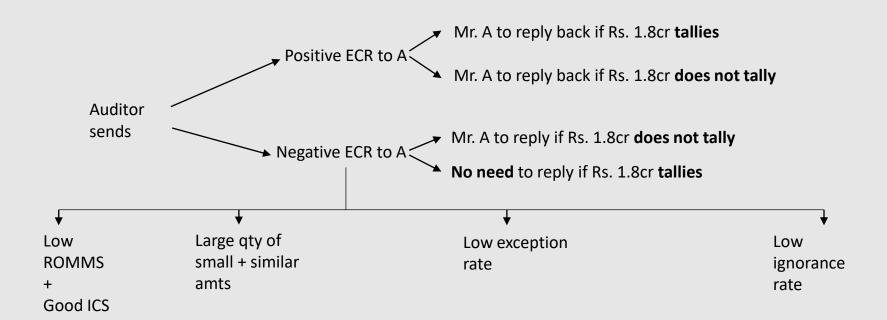


| account ; | nfirm directly to our auditors the correctness of the balance of your payable to us as shown below and on the enclosed statement at for their use in connection with the examination of our |
|------------|--|
| | If the amount is correct, please sign this letter in the space provided not correct, please list on the remarks portion full details of the |
| A return | envelope is enclosed for your reply. No postage stamps are required. |
| with us o | NOTE THE DATE as of which we request confirmation. Transactions or payments to us between that date and the date you receive this not to be considered. |
| Thank w | u for your cooperation. |
| Very truly | |
| | |
| | |
| | THIS IS NOT A REQUEST FOR PAYMENT, BUT MERELY |
| | THIS IS NOT A REQUEST FOR PAYMENT, BUT MERELY FOR CONFIRMATION OF YOUR ACCOUNT. |
| Very truly | THIS IS NOT A REQUEST FOR PAYMENT, BUT MERELY FOR CONFIRMATION OF YOUR ACCOUNT. THE FOLLOWING BALANCE DUE FROM US IS CORRECT: |
| Very truly | THIS IS NOT A REQUEST FOR PAYMENT, BUT MERELY FOR CONFIRMATION OF YOUR ACCOUNT. THE FOLLOWING BALANCE DUE FROM US IS CORRECT: As of: |

EXTERNAL CONFIRMATION—SA 505



TYPES OF ECR

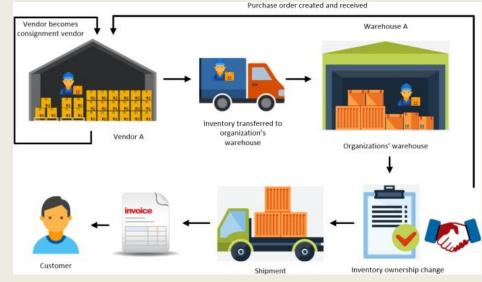


AREAS WHERE EXTERNAL CONFIRMATION USED AS AUDIT EVIDENCE









SA - 505 "External Confirmation"

The objective of the auditor, when using external confirmation procedures, is to design and perform such procedures to obtain relevant and reliable audit

Meaning & Type of E.C.

Audit Evidence obtained as a direct written response to auditor from 3rd Party in Paper/Electronic/Other form.

2 Types

| + ve Request | - Ve Request |
|---|-------------------------------------|
| Request that 3 rd party | Request that 3 rd party |
| respond directly to auditor | Respond directly to auditor |
| Indicating whether it agrees or disagrees | Only if it disagrees |
| With the info in request Or providing requested info. | With the information in the request |

<u>Areas where External Confirmation may be</u> obtained:

- a) Bank balance & other confirmation from bankers
- b) Account Receivable/Account Payable Balances
- c) Stock Lying with Third Parties
- d) Property Title Deed held by third parties
- e) Investments Purchased but delivery not taken.
- f) Loan from Lenders
- g) Terms of agreement or Transaction with Third Parties.

External Confirmation Procedures

Determining the information to be confirmed.

Selecting the Appropriate Third Party.

Designing the confirmation request.

Sending the request including follow up.

Factors to be considered while designing E.C. request:

- Assertions begin addressed.
- Specific identified RMM.
- Layout and presentation of request.
- Prior Experience of audit.
- Method of Communication.
- Management Authorisation.
- Ability of confirming party to provide the request information.

Audit Procedures In Special Circumstances

Mngt. refuses to allow the auditor to send request

- Inquire the reasons
- Evaluate the implications on RMM
- Perform alternative audit procedure.
- Refusal appears to be unreasonable
- Unable to collect audit evidence

Creates Doubt

 Communicate to TCWG.

Obtain further

evidences

• Determine its effect on opinion

Responses to E.C. request

- Consider its effect on
 Not Reliable
 NTE of other
 procedures
- No Response Perform Alternative procedure
- Unable to collect evidence Determine its effect on opinion
- Investigate to determine misstatement

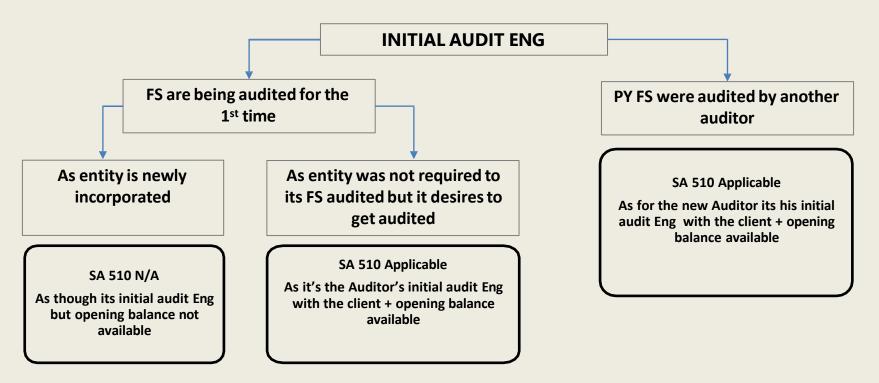
Limited use of -ve Request

As it provides less persuasive evidence than the positive Confirmation request.

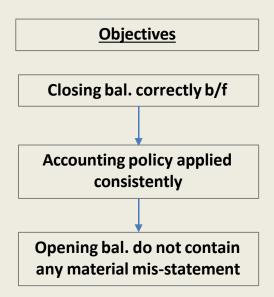
Circumstances in which negative request may be used as sole substantive procedures:

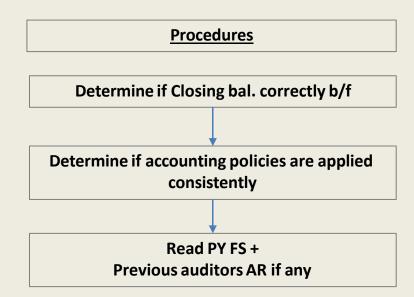
- Low RMM.
- Population consists
 of large number of
 small, homogeneous
 account balances.
- Expectation of low exception rate.
- Auditor not aware of circumstances that 3rd party disregard request.

| FY 22-23 | FY 23-24 |
|--------------------------------|--|
| FS Prepared No Audit | FS prepared Audited PCA- SA 510 |



| Entity | Whether Audit compulsory | Year | Auditor | Whether 510 applicable | Reason | | |
|------------------|--------------------------------|------------------------|------------------------|------------------------------|--|--|--|
| | | 1 st | EY | No | Though its EY's initial audit Eng, there will be no opening balance | | |
| | | 2 nd | KPMG | Yes | For KPMG, its their initial audit Eng + Opening balance available | | |
| XYZ Ltd | Yes | 3 rd | KPMG | No | Even though opening balance available, its not KPMG's initial audit Eng | | |
| | | 4 th EY Yes | | Yes | As there was a gap in between, For EY, it will be treated as initial audit Eng + Opening balance available | | |
| | | | | | | | |
| PQR LLP/ Sole | No | 1 st | Did not get audited | No | N/A (Note: Even if FS were audited, SA 510 would not apply as there will be no opening balance) | | |
| proprieto r | | 2 nd | Deloitte | Yes | For Deloitte, its their initial audit Eng + Opening balance available | | |

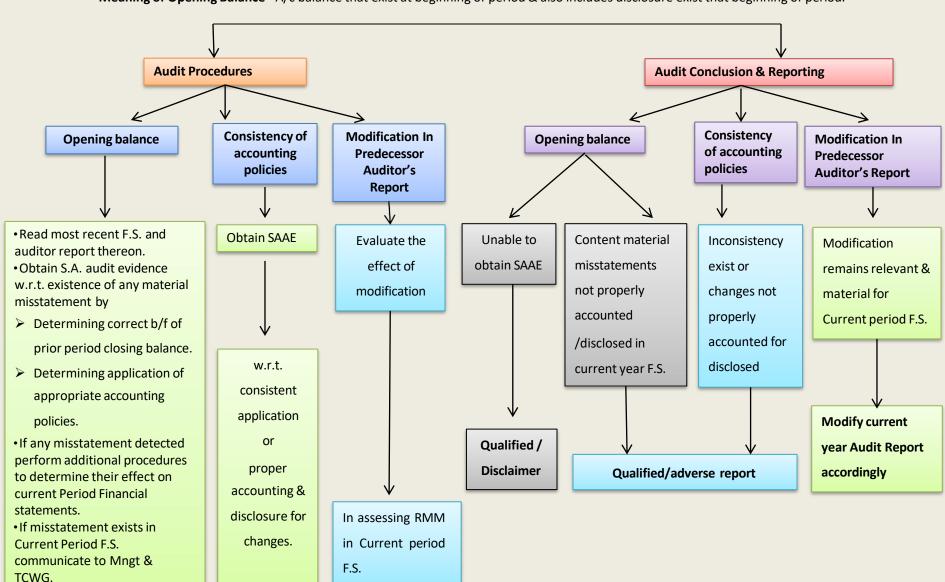




SA -510 "Initial Audit Engagements – Opening Balances"

Meaning of Initial Audit Engagement: An Engagement is which financial statements for prior period are not audited or where are audited by predecessor auditor.

Meaning of Opening Balance - A/c balance that exist at beginning of period & also includes disclosure exist that beginning of period.



SA 520 "Analytical Procedures"

Meaning and Nature of Analytical Procedures

Evolution of financial information

Through analysis of relationships

Among both financial and non-financial data

AND

Also encompass such investigation as is necessary of identified fluctuations or relationships that are inconsistent with other relevant information or that differ from expected values by a significant amount.

Analytical procedures

| | Consideration of |
|---|---|
| Consideration of Comparisons of Financial Information | relationships among |
| periods. Or With anticipated results of the entity | Elements of financial information Or Financial information and relevant nonfinancial information. |

Auditor's Procedures

1 Determine the suitability of particular substantive analytical procedures (SAPs)

Following factors requires consideration:

- 1. SAPs most suitable to large volumes of transactions tending to be predictable over time.
- 2. But Suitability of AP influenced by:
- Nature of assertion
- Auditor's assessment of APs effectiveness to identify material misstatement.
- 3. In some cases, unsophisticated predictive models may be useful.
- 4. Different types of APs provide different levels of assurance.
- 5. Particular is SAP may be considered suitable when Tests of Details are performed on same assertion.

2 Evaluate the reliability of data

Following factors affecting the reliability:

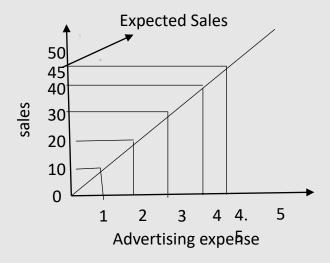
- · Source of the information available.
- Comparability of the information available.
- · Nature and relevance of the information available, and
- Controls over the preparation of the information.
- 3 **Develop an expectation of recorded amounts or ratios** and evaluate whether the expectation is sufficiently precise to identify a material misstatement.
- 4 Determine the amount of any difference of recorded amounts from expected values that is acceptable without further investigation.
- 5 Investigating Results of Analytical Procedures

If auditor identify and fluctuations for relationships that are inconsistent with other relevant information or differ from expected values by a significant amount the auditor shall investigate such differences by:

- a) Inquiring of management; and
- b) Performing other audit procedures as necessary in the circumstances.

Structural modelling – A type of SAP

| Year | Advertising Exp | Sales |
|------|-----------------|-------|
| 1 | 1 cr | 10 cr |
| 2 | 2 cr | 20 cr |
| 3 | 3 cr | 30 cr |
| 4 | 4 cr | 40 cr |
| 5 | 4.5 cr | х |



SA – 530 (Revised)"AUDIT SAMPLING"

Meaning & Types of Audit Sampling

Application of audit procedures to < 100% of items within a population.

Types of Sampling

(a)Statistical Sampling: An approach to sampling that has the following characteristics:

- Random selection of the sample items; and
- The use of probability theory to evaluate sample results, including measurement of sampling risk.

(b) Non-Statistical Sampling: A sampling approach that does not have characteristics of random selection and use of probability theory is considered non-statistical sampling.

Auditor's Duties

1 Simple design, size and selection of items

- I. While designing, considered the purpose of the audit procedure and the characteristics of the population.
- II. Sample size should be sufficient to reduce sampling risk to an acceptably low level.
- III. Selection should be in such a way that each sampling unit in the population has a chance of selection.

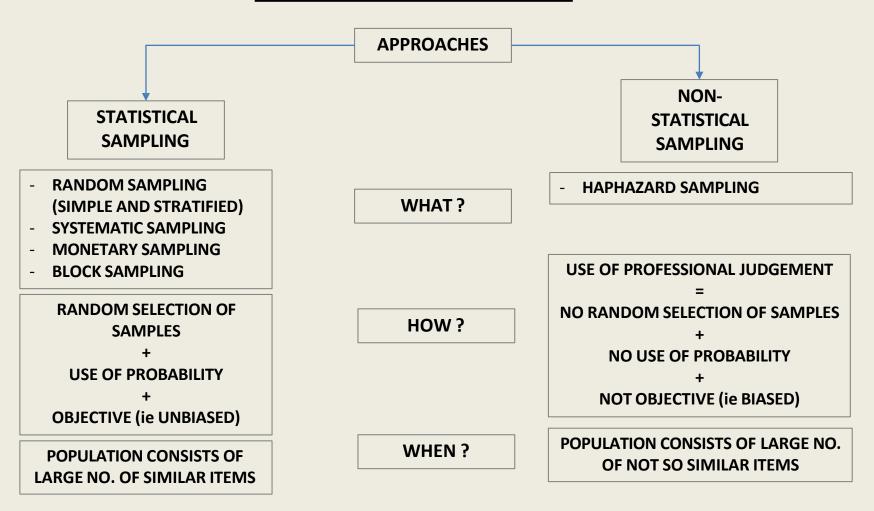
2 Perform audit procedures

- I. Perform audit procedures, appropriate to the purpose, on each item selected.
- II. If the audit procedure is not applicable to selected item, perform the procedure on a replacement item.
- III. If the auditor is unable to apply designed audit procedures / alternative procedure to a selective item, considered that item as a deviation.

3 Evaluation of results of audit sampling

To determine whether the use of audit sampling has provided a reasonable basis for conclusions about the population that has been tested.

AUDIT SAMPLING – SA 530



Sampling Risk

Obj: Result of sample = Result of population

Sampling Risk has to be low, only then sampling procedure will be successful

SR = Results of sampling + Results of population

MMS do not exist

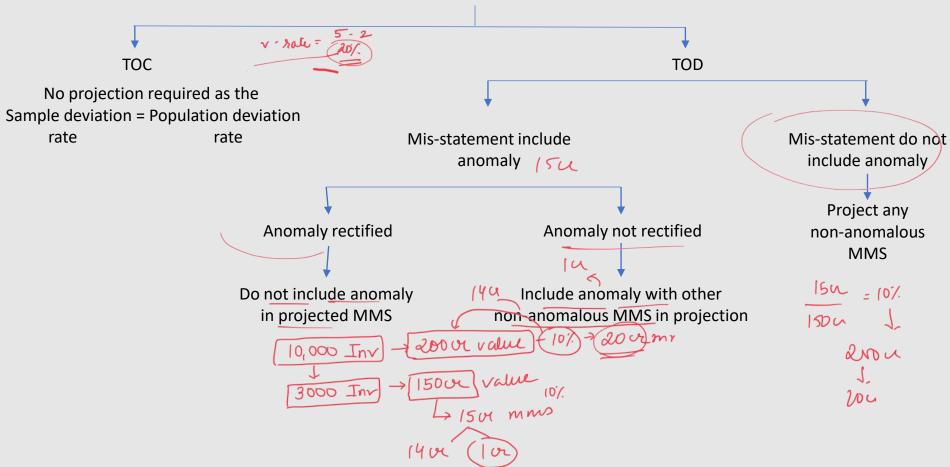
MMS do exist

| Eg: | Sample Size | Population |
|------|-------------|------------|
| Nil | 10000 | 10000 |
| High | 10 | 10000 |
| Low | 1000 | 10000 |

Sampling risk leads to two types of Erroneous conclusion

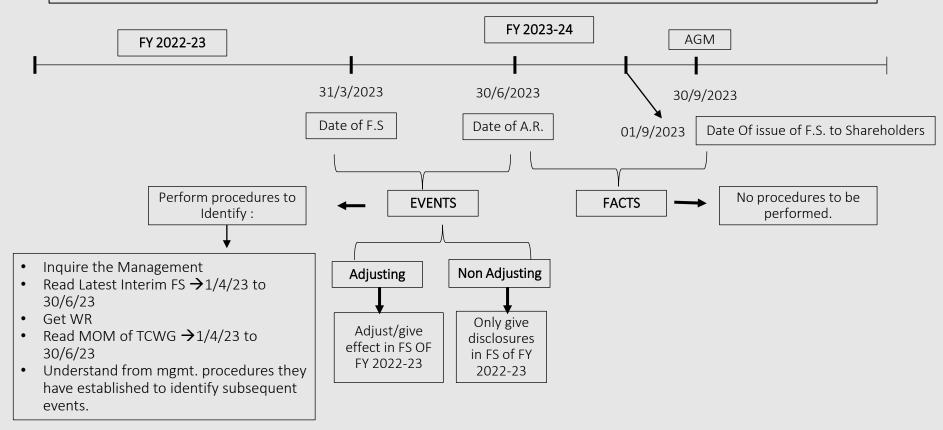
| Procedure | Result of the Sample | Results of the population | Lead to | Reduces |
|----------------------|-------------------------------|-------------------------------|--|---------------------|
| C1) Test of Details | No MMS | MMS exist | Auditor expressing inappropriate opinion | Audit effectiveness |
| C2) Test of Details | MMS exist | No MMS | Auditor invests more time and effort | Audit efficiency |
| C3) Test of Controls | Controls are satisfactory | Controls are not satisfactory | Auditor expressing inappropriate opinion | Audit effectiveness |
| C4) Test of Controls | Controls are not satisfactory | Controls are satisfactory | Auditor invests more time and effort | Audit efficiency |

PROJECTIONOF MMS/rate of deviation



| | | SA 550 "Relate Parties" | | | | | |
|--|--|-------------------------|------------------|---|---|--|-------------------------------|
| | Meaning of Related Party | | Auditor's Dutie | es | | | |
| | | | Risk A | ssessment procedures | | Re | sponses To Assess To Risks |
| Either Related party as defined in applicable FRF (AS18) | | 1 | . Un | derstanding the entity's RP relationship a | and Tra | nsactions | |
| OR Where applicable FRF establishes minimal or no RP requirements: a. A person/ entity having control /Significant influence, over reporting entity; b. Entity over which reporting entity has control /significant influence, and OR a. Auditor to inquiry manage • Identity of entity's RP, of • Nature of relationships • Type & purpose of tran b. Obtained understanding • Identity, account for & • Authorise & approve significant | | | | Auditor to inquiry management regarding: Identity of entity's RP, changes from prior p Nature of relationships between entity and Type & purpose of transactions with RP. Obtained understanding whether managem Identity, account for & disclosure RP relatio Authorise & approve significant transaction Authorise & approved significant transaction | RP ent has onships & as with R | & transactions. P. | |
| Common | controlling ownership | 2 | Ma | aintaining Alternative for RP Information | when R | Reviewing Record | s/ Documents. |
| | who are close family members a key management | , | • | Auditor to remain alert when inspecting re or transactions not previously identified or | | | existence of RP relationships |
| Auditor's | responsibilities in relation to RP | | • | If auditor identifies significant transactions | outside | entity's normal co | |
| General | Obtain an understanding of RP Relation and Transactions: a. To recognise Fraud Risk Factors b. To conclude whether F.S. in so far as they are affected by those relations and transactions achieve • True and fair presentation and • not misleading | , | 1 2 3 | management about (a) Nature of these tra essible Sources for identification of RP Inf Income Tax Returns Internal Audit Report Contracts with Management Contracts outside normal course of business | | Shareholder's Ri Life Insurance Po Statement of Co | egister |
| | Perform audit procedures to identify, Assess & Basesses to Bases | | 5 | Contracts re-negotiated | 11 | Specific Invoice | from advisors. |
| hed | Assess & Response to RMM. • Evaluate whether identified RP | | 6 | Register of Investments | | | |
| Specific (FRF established accounting & Disclosure requirements) | relationships & Transactions have been appropriately accounted for & disclosed as per FRF. • Obtain WR from management/TCWG w.r.t. ✓ Disclosure to auditor the Identity of RF which they are aware; and ✓ Appropriate accounting & disclosure as per FRF. | 3 | Do fra Inc | entifying fraud risk factors mination to management by a single person ud risk factor. lication of dominant influence: RP has vetoed significant business decisions Significant transactions are referred to RP f No/ little debate among mgmt. or TCWG re Transactions involving RP rarely independent | s taken k for final a | by management or approval. business proposal | ·TCWG. |

SA 560 : Subsequent Events



SA 560 "Subsequent Events"

Meaning - Events occurring between the date of F.S. and the date of Auditor's report and facts that become known to auditor after the date of Auditor's report.

Auditor's Duties

Events occurring between the date of F.S. and the date of Auditor's report

- 1. Perform procedures to obtain SAAE that all events which require adjustment/ disclosure have been identified.
- 2. For the purpose of determining nature and timing of procedures, auditor may:
- a) Obtain the <u>understanding of procedures</u> applied by management for identification of significant events.
- **b)**<u>Inquire the management</u> as to Occurrence of subsequent events which may affect the F.S.
- c) Read the Minutes Of Meetings that held after the B/S date.
- d) study the Interim Financial Statements, if any.
- 3. If auditor identifies any event which require any adjustment /disclosure, he should **ensure its appropriate treatment** in F.S.
- 4. Obtain a <u>WR from the Management</u> that all known events have been appropriately adjusted/ disclosed, as the case may be.

Specific Inquiries to be made from management

- 1. Weather new commitments borrowings or guarantees have been entered into.
- 2. Weather sales or acquisitions of assets have occurred or are planned.
- 3. Whether there have been increases in capital or issuance of debt instruments.
- 4. Weather any assets have been appropriated by government or destroyed.
- 5. Whether there have been any developments regarding contingencies.
- 6. Whether any unusual accounting adjustments have been made.
- 7. Whether any events have occurred that will bring into question the appropriateness of accounting policies used in the FS.
- 8. Whether any events have occurred that are relevant to the measurement of estimates or provisions made in the F.S.
- 9. Whether any events have occurred that are relevant to the recoverability of assets.

Facts that become known to Auditor after date of Auditor's report

Before issue of F.S.

- 1. In general Auditor has no obligation.
- 2. However in case of significant matter
- Discuss with management
- Determine need to amend F.S.
- Inquire how mngt intends to address the matter in F.S.
- 3. If mngt amend the F.S. auditor shall
- extend procedures to date of new report, and
- provide a new auditor report on amend F.S.

Or

- Amend the audit report to include an additional date restricted to the amendment and include an EOM/ OMP.
- 4. If mngt refuses to amend the F.S.
- Modify the report if not yet provided to entity.
- If report already issued, notify to mngt and TCWG not to issue F.S. to third parties.
- If mngt still issues F.S., take appropriate action to prevent reliance on autidor's report.

After issue of F.S.

In general Auditor has no obligation. However, in case of significant

matter

Discuss with Management
Determine need to amend F.S.
Iquire how mngt intends to address

the matter in FS.

If mngt. Amend F.S. auditor shall

Carry out procedures on amended F.S.

Review the steps taken by mngt to ensure that recipient of FS are informed of the situation Provide a new auditor report on amended F.S.

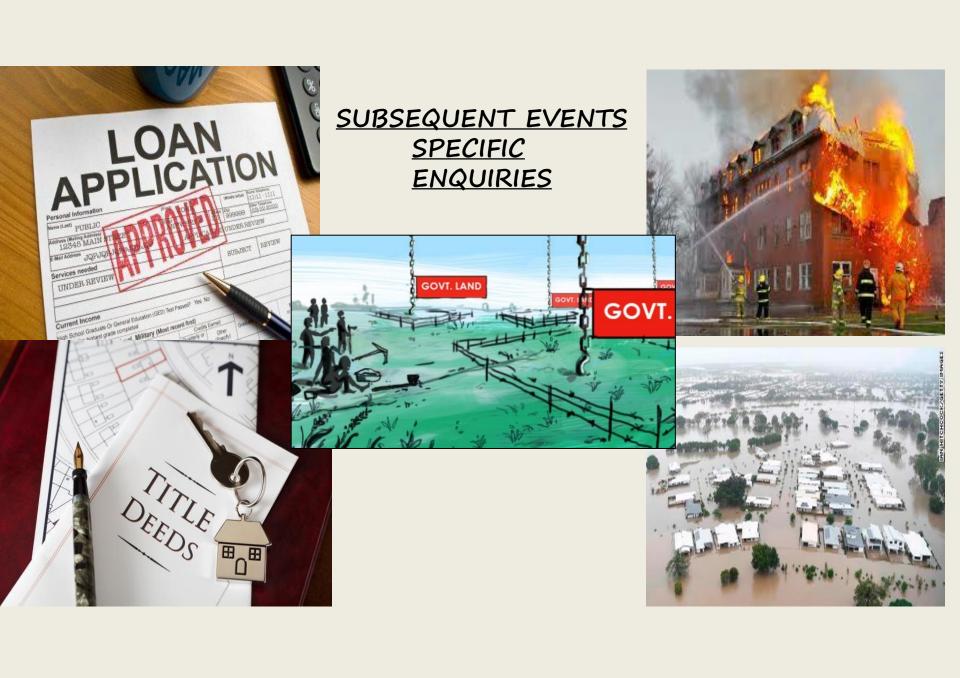
Or

Amend the audit report to include an additional date restricted to that amendment and include an EOM/OPM.

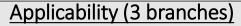
If mngt refuses to amend the F.S. Notify to mngt and TCWG, that the auditor will seek to prevent reliance

on Auditor's report.

If mngt /TCWG does not take necessary steps, take appropriate action to prevent reliance on auditor's report.



SA 570 : Going Concern





- Problems in Business
- No Sign of Survival
- No Solution Exists
- Client wants to shut shop
- FS prepared on realisable value (Liquidation Basis)

Therefore Client didn't use going concern assumption.



SA 570 → Not Applicable

Transparency



Case 2

- Client used going concern assumption
- FS prepared on historic Cost Basis

 \triangle

SA 570 → Not Applicable



Transparency

Problems in Business

Case 3

- Indicators:
 - Financial
 - Operating
 - Others
- Still Client used going Concern assumption

Therefore Case of Mismatch

SA 570 → Applicable

No Transparency

GOING CONCERN – SA 570

INDICATORS OF MATERIAL UNCERTAINTY

FINANCIAL

 $\underline{\mathbf{F}}$ = Financial support withdraw

I = Inability to pay creditors/obtain finance

N = Negative cash flows

A = Adverse financial ratios

N = Net Liability position

C = Credit to COD

I = Inability to comply with TnC

A = Arrears/discontinuance of dividend

L = Losses

OPERATING

Emergence of Competitor

Loss of mngt

Loss of Labours/employee

Loss of key customer/market

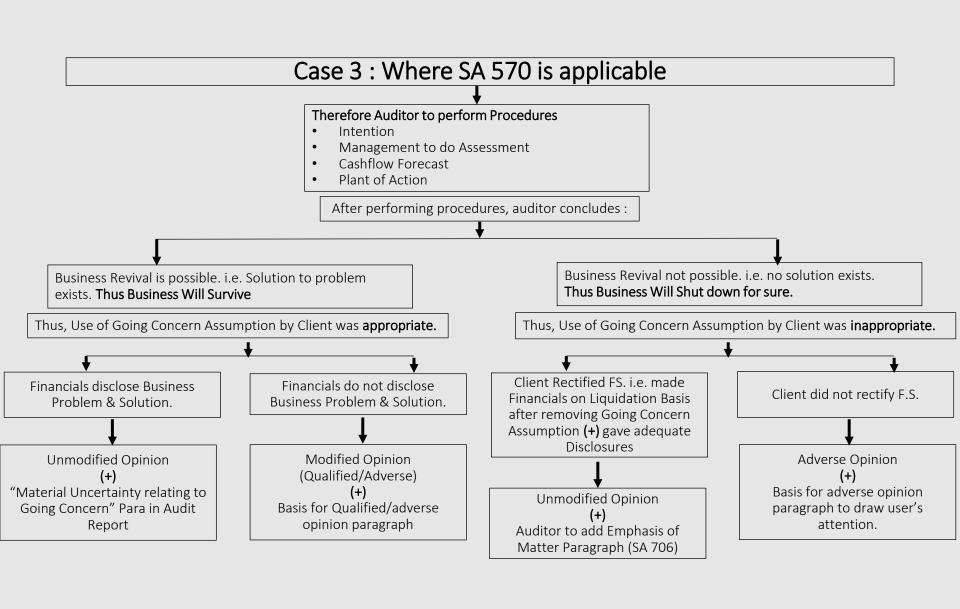
Loss of key supplier

OTHERS









SA 580 "Written Representation" Requirements of SA 580 Meaning and Nature of WR Auditor responses in different Situations A written statement by Matters for which WR may be obtained Management provided to auditor Reliability of WR is doubtful Management refuses to provide WR to confirm certain matters a) Preparation and to support other audit evidence. In case of having presentation of Financial Discuss the matter with **Management Responsibilities** concerns about Statements: In accordance WR recognised as audit evidence management competence and with applicable if FRF. integrity of mngt, · Re-evaluate the reliability as a response to inquiries. b) Information provided to determine their effect and integrity of auditor: WR do not provide SAAE. in reliability of WR and As agreed in terms of other audit evidence in management. engagement. general. WR should be in the form of a · Determine possible effect on If WR inconsistent with c) Description of representation letter addressed other evidences the opinion. management responsibilities: perform additional In the manner as described in to Auditor. • Issue disclaimer of opinion. procedures. terms of engagement. WR shall be obtained for all If concludes that WR is As required by other SA not reliable determine financial statements and 2 or possible effect on audit

opinion.

In case of sufficient

doubt over integrity of

management issue a disclaimer of opinion.

Where auditor determines

one or more WR.

that it is necessary to obtain

period(s) referred in Auditor's

Date of WR shall be as near as

practicable to the date of the

Auditor's report.

report.

SA 610 (Revised) "Using the Work Of Internal Auditors"

Meaning & scope of **Internal Audit Function**

External Auditor's Procedure w.r.t. Evaluation of Internal **Audit Function**

Using Direct Assistance (DA) of Internal Auditors (IA)

Meaning

A function of an entity that performs assurance & consulting activities designed it to evaluate and improve the effectiveness of the entity's governance, risk management and internal control processes.

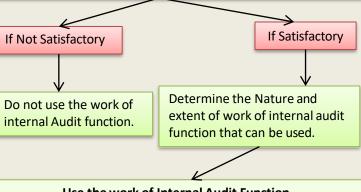
Scope of internal Audit

- Activities relating to 1 governance.
- Activities relating to Risk Management.
- Activities relating to Internal Control. Evaluation of internal control **Examination of** financial and operating information Review of operating activities Review of compliance with laws and regulations.

Determine Adequacy of Internal Audit Work for External Auditor's Purpose

↓ by evaluating the following

- Objectivity of the internal auditors;
- Level of competency;
- Application of systematic and disciplined approach



Use the work of Internal Audit Function

- Discuss the planned use of work of internal Auditor.
- Read the reports of the internal audit function relating to the work of the function that the external auditor plants to use to obtain an understanding of the nature and extent of auditor procedures it performed and the related findings.
- Perform sufficient audit procedures on work of internal audit function as a hole that external auditor plans to use to determine its adequacy for purposes of the audit.
- Evaluate whether external auditor's conclusions regarding internal audit function and the determination of the nature and extent of use of the work of the function for purposes of the order to remain appropriate.

Refer next slide

| | SA 610 (Revised) "Using the Work Of Internal Auditors" | | | | |
|---|---|--|--|--|--|
| | | | | | |
| Meaning & scope of Internal Audit Function | External Auditor's Procedure w.r.t. Evaluation of Internal Audit Function Using Direct Assistance (DA) of Internal Auditors (IA) | | | | |
| | 1 Determining whether IA can be used to provide DA | | | | |
| | If not prohibited by law or regulation, external auditor may use an internal auditor to provide direct assistance if: a) There are no significant threads to objectivity of internal auditor; and b) Internal auditor is sufficiently competent to perform proposed work. | | | | |
| | 2 Determining nature and extent of work that can be assigned to IA | | | | |
| | IA shall not be used to provide DA to perform procedures that: (a) Involve making significant judgements in the audit; Significant judgements include the following: • Assessing the risk of material misstatement; • Evaluating the sufficiency of test performed; • Evaluating appropriateness of management's use of going concern assumption; • Evaluating significant accounting estimates; and • Evaluating the adequacy of disclosure in the F.S. and other matters affecting the auditor's report (b) Relate to higher assessed to risk of material misstatement; (c) Related to work with which internal auditors have been involved; or (d) Related to decision, external auditor makes in accordance with this SA w.r.t internal audit function and use of its work or direct assistance. | | | | |
| | Using Direct Assistance of Internal Auditor Prior to use internal auditors to provide direct assistance for purpose of the audit, the external auditor shall: Obtain written agreement from entity that the IA will be allowed to follow the external auditor's instruction and that the entity will not intervene in the work with a performs; and Obtain written agreement from the IA that they will keep confidential specific matters as instructed by the external auditor and inform the external auditor of any threat to their objectivity. The external auditor shall direct, supervise and review the work performed by IA on the engagement in accordance with SA 220. The direction, supervision and review by the external auditor of the work performed by the I shall be sufficient in order for the external auditor to be satisfied that the IA have obtain sufficient appropriate audit evidence to support the conclusions based on that work. | | | | |

SA 700 (Revised) - Forming an Opinion and reporting on Financial Statements (w.e.f. 01.04.2018)

| Mear | ning & Type of Audit Rep | oorts | Elements of an Unmodified Audit Report | | | | |
|------|--|---|---|--|--|--|--|
| | | | | | | | |
| 1 | Title | "Independent Auditor's Report" - so as to distinguish from reports is issued by others. | | | | | |
| 2 | Address | Auditor's report shall be addressed as appropriate. Generally, it is address to those for whom it is prepared | | | | | |
| 3 | Opinion Section | Fair Presentation Framework | In our opinion the F.S. present fairly in all material respects in accordance with [applicable FRF]; Or In our opinion, the F.S. gives a true and fair view ofin accordance with [applicable FRF] | | | | |
| | | Compliance Framework | In our opinion, the F.S. present, in all material respect in accordance with [applicable FRF] | | | | |
| | | Opinion Para shall also cover the following: • Identify the Entity. • Identify the title of each financial statement. • Specify the period/date covered by each F.S. • State that F.S. have been audited. | | | | | |
| 4 | Basis for Opinion | States that audit was conducted in accordance with SAs. Refer to Section of Auditor's report that describes the auditor's responsibilities. Compliance of Ethical requirements including independence. Auditor's believing that they had obtain sufficient and appropriate audit evidence to provide a basis for the opinion. | | | | | |
| 5 | Going Concern | Where applicable, auditor shall report in accordance with SA 570. | | | | | |
| 6 | Key Audit Matter | In case of Listed Entity, auditor shall communicate Key Audit Matters in Auditor's Report in accordance with SA 701 | | | | | |
| 7 | Management Responsibilities for the F.S. | To prepare F.S. in accordance with applicable FRF. Maintenance of adequate records for safeguarding of assets and prevention and detection of fraud. Making reasonable and prudent judgements and estimates. Design, Implementation and maintenance of Internal Control. Assessing the appropriateness of Going Concern basis of accounting. Overseeing the financial reporting process. | | | | | |
| 8 | Auditor's responsibilities | es for the Audit of F.S. | | | | | |
| 9 | Other Reporting Respor | | g: "Reporting on Other Legal and Regulatory Requirements". ude reporting of CARO, 2016, reporting u/s 143 (3) of Companies Act, 2013, Rule 11 of CAAR 2014. | | | | |
| 10 | Signature | In person | al name and name of firm, along with the membership number and firm registration number. | | | | |
| 11 | Place | | where audit report is signed. | | | | |
| | | | | | | | |

It should not be earlier than date on which audit evidences are collected.

12

Date

SA 700 (Revised) - Forming an Opinion and reporting on Financial Statements (w.e.f. 01.04.2018)

Meaning & Type of Audit Reports



Reports in which auditor expresses his opinion on financial statements.

- For General Purpose F.S. SA
 700, 701, 705 & 706 will apply.
- For Special Purpose F.S. SA 800 along with 700, 701, 705 & 706 will apply.

A. Unmodified reports

Reports issued when auditor concludes that F.S. are prepared in all material respects in accordance with applicable FRF.

- B. Modified Reports Refer SA 705
- B.1 Matters that affect Audit Opinion
- B.1.1. Qualified Opinion
- B.1.2. Adverse Opinion
- B.1.3. Disclaimer of Opinion
- B.2 Matters that do not affect Audit opinion Refer SA 706
- B.2.1 With EOM Para
- B.2.1 With OM Para

Elements of an Unmodified Audit Report

Auditor's responsibilities for the Audit of F.S.



- 1. State the objective of auditor to obtain reasonable assurance that F.S. as a whole are free from material misstatements & issue the auditor's report that includes an auditor's opinion.
- 2. Explanation w.r.t reasonable assurance and application of concept of materiality.
- 3. Statement that auditor exercises professional judgement and maintain professional skepticism throughout audit.
- 4. State auditor's responsibilities w.r.t.
- Identifying & assessing the RMM.
- Design & perform audit procedures responsive to assessed risks.
- Obtain SAAE.
- Understanding of Internal Control.
- Expressing opinion on adequacy and operating effectiveness of Internal Financial Control.
- Evolution of appropriateness of Accounting policies and reasonableness of accounting estimates.
- Conclude on appropriateness of management use of Going Concern basis of accounting.
- Evaluate overall presentation structure & content of F.S.
- 5. State auditor's responsibilities w.r.t.
- Matters communicated to TCWG.
- Providing statement to TCWG on compliance of Ethical requirements.
- Determining Key Audit matters out of matters communicated to TCWG.

Audit Opinions – SA 700 & SA 705

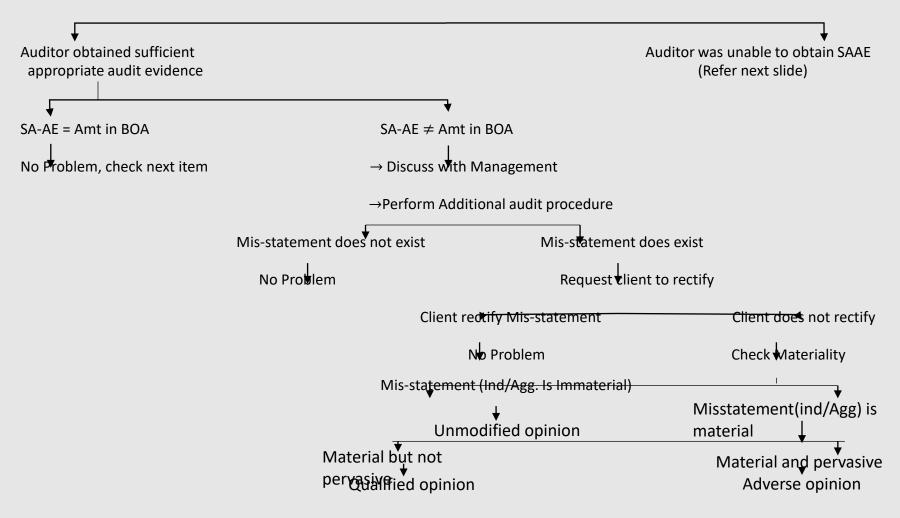
Unmodified Opinion

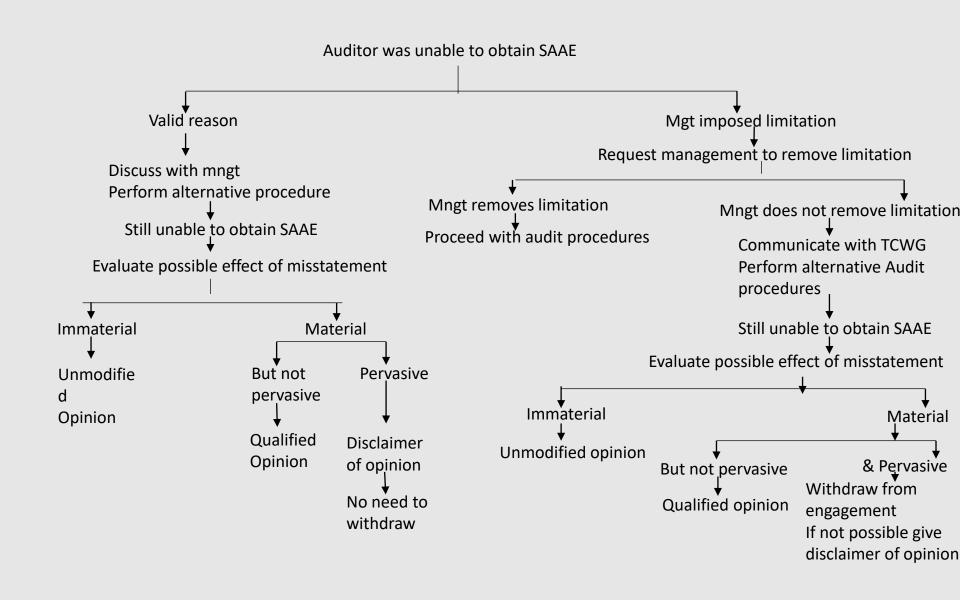
Clean/ Unqualified Opinion
 FS of the entity show a true
 and fair view

Modified Opinion

- Qualified Opinion FS of the entity show a true and fair view except for (Refer HCC AR Page 71)
- Adverse Opinion FS of the entity do not show a true and fair view
- Disclaimer of Opinion We are unable to form and express an opinion on the FS (Refer Ricoh India AR Page 12)

SA 705: MODIFICATION TO AUDITOR'S OPINION AFTER PERFORMING AUDIT PROCEDURES





Types of modified Opinion

Issued when: F.S. are misstated having material but not pervasive effect

Or

Auditor not been able to collect sufficient appropriate audit evidence for transactions that are having material but not

Issued when F.S. are misstated having material and pervasive effect.

Issued when auditor not been

pervasive effect.

able to collect sufficient appropriate audit evidence for transactions that are having material and pervasive effect.

| | Pervasive | Not Pervasive |
|--|------------|------------------|
| Material Misstatement | ADVERSE | QUALIFIED |
| SAAE not obtained for material Transactions | DISCLAIMER | QUALIFIED |

Considerations while issuing modified Opinion

Opinion Section

Basis for opinion section

Use the heading -

- Qualified Opinion
- Adverse Opinion

FRF].

F.S.

• Disclaimer of Opinion Wordings of opinion:

Except for the effects of matters prescribed in "Basis of Qualified Opinion" section, the F.S. have been prescribed fairly in all material respects in accordance with [applicable

the matters described in
"Basis of Adverse Opinion"
section, the F.S. does not
give a true and fair view of
____in accordance with
[applicable FRF].

because of significance of

In auditor's opinion,

Because of significance of matters described in the Basis for Disclaimer of Opinion" section, the auditor has not been able to obtain sufficient appropriate audit evidence to provide a basis for audit opinion on

Amend the heading - Basis for qualified opinion
Basis for adverse opinion
Basis for disclaimer of opinion
Include a description of matter giving rise to

the fact.

information.

• If not determine able state

Describe nature of omitted

And

Include the omitted disclosure

State the reason for inability.

provided it is practicable.

Cause of Description
Modification

Material
 Misstatement
 Qualification of financial
 effect if determinable.

modification

Material Explanation how the disclosures are misstated.

Material Misstatement due to nondisclosure of

in Disclosure

required information Inability to obtain SAAE

- Amend the statement w.r.t. auditor believing that audit evidences are sufficient and appropriate to provide a basis for "Qualified Opinion" or "Adverse Opinion".
 In case of disclaimer auditors report shall not
- In case of disclaimer auditors report shall not include the reference to section of auditor's report that describes the auditor's responsibilities and statement w.r.t. auditors believing that sufficient appropriate audit evidence obtained.

Auditor's responsibility section

When an auditor disclaims the opinion the auditor shall

of auditor's responsibilities to include only the following:

amend the description

- Statement that the auditor's
- responsibility is to conduct an audit in accordance with Standard on Auditing
- Report.
 Statement that because of

and to issue Auditor's

significance of matters described in basis for disclaimer of opinion section,

auditor was not able

provide a basis for an

to obtain SAAE to

- audit opinion.
 Statement about auditor's
 - auditor's independence and other ethical requirements.

SA 701 "Communicating Key Audit Matters in the Independent Auditor's Report" (w.e.f. 01.04.2018)

Applicability

SA 701 applies to audit of complete set of general-purpose financial statements of listed entities and circumstances when auditor decides to communicate key audit matter in the auditor's report.

SA 705 prohibits the auditor from communicating key audit matters when the auditor disclaims the opinion on the financial statements.

Meaning and Purpose of Key Audit Matters

Meaning: Those matters that in the auditor's judgement were of most significance in audit of financial statement of current period.

These are selected from matters communicated with TCWG.

Purpose

- To enhance the communicative value of the auditor's report by providing greater transparency.
- To provide additional information to intended under of F.S. to assist them in understanding those matters that in auditor's judgement were of most significance.
- To assist intended users in understanding the entity & areas of significant management judgement.
- d) To provide a basis to further engage with management and TCWG about certain matters relating to the entity.

Consideration for determining Key Audit Matters

Key Audit Matters are to be determined from the matters communicated to TCWG Considering the following:

- a) Areas of hire assessed RMM.
- Significant auditor judgement relating to financial statement that involved management judgement for Ex. accounting estimates having high estimation uncertainty.
- c) Effect of significant event or transactions occurred during the year.

Circumstances in which a matter determined to be key audit matters is not communicated

- Law or regulation precludes public disclosure about the matter; or,
- Audit determines that the matter should not be communicated in the auditor's report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefit of such communication.
- It will not be applied if entity has publicly disclosed information about the matter.

Key Audit Matters

Key audit matters

Revenue recognition - Advertisement revenue

Company has recognised advertisement revenue of ₹21,372.00 lacs for the year ended 31 March 2019 (Refer Notes 21 and 2(h) to the standalone financial statements), being 50 % of total revenue.

We identified advertisement revenue as a KAM considering -

 There may be an inherent risk regarding the existence and accuracy of revenue given that the advertisements are availed through various direct customers including a number of small players, individual advertisement agents and large advertisement agencies;

How our audit addressed the key audit matter

In relation to recognition of revenue from advertisements, we have:

- Considered the appropriateness of management's revenue recognition policy in light of the requirements of Ind AS 115;
- Assessed the reasonableness of the timing and amount of revenue recognised during the year;
- Assessed the design, implementation and operating effectiveness of management's key internal controls over revenue recognition;
- assessed with assistance from our internal IT specialists, the design, implementation and operating effectiveness of management's key internal IT controls over the completeness and accuracy of the scheduling, billing and accounting system;
- tested the completeness and accuracy of financial information contained within the advertisement module and billing systems, which included system generated reports, recording of revenue, and accrual of revenue at period end;
- Detailed testing on a sample of sales transactions from

SA 701 "Communication Key Edit Matters in the Independent Auditor's Report" (w.e.f. 01.04.2018)

Manner of Reporting

Use separate section titled as "Key audit Matter's".

Use introductory language in this section as –

"Key audit Matters are those matters that in the auditor's judgement were of most significance in the audit of financial statements of current period and these matters were addressed in the context of audit of financial statements as a whole and auditor does not provide a separate opinion on these matters". Description of each key audit matters shall follow the introduction.

Description of key audit matters shall address the reason why the matter was considered as key audit matter

Modified opinion Vs. Going concern Vs. Key Audit Matters

- Key audit matters is not a substitute for modified opinion under SA 705 for reporting required under SA 570 w.r.t. existence of material uncertainty as to events that cast significant doubt on an entity ability to continue as a Going Concern.
- Auditor shall report modification/ Going concern in accordance with applicable SA, and include a reference to basis for Qualified (Adverse) opinion or the material ascertaining related to going concern section in the Key Audit Matters Section.

Matters not affecting opinions—SA 706

Matters not affecting opinion

Emphasis of Matter Para

- a) Provide additional disclosures/comments in AR on financial items / notes to accounts which are NOT mis-stated in FS
- b) Example: Uncertainty relating to future outcome of an exceptional litigation/ regulatory action (Refer Minda Furukawa AR at page 2)
- c) Example: Significant effect of catastrophe on the entity's financial position

Other Matter Para

- a) Provide additional disclosures/comments in AR on any other matter related to audit
- b) Example: Branch auditor scope of audit (Refer UFO Moviez Ltd AR at page 61)

Emphasis of Matter Para

1 Meaning

A para included in the Auditor's report that refers to a matter appropriately reflected/disclosed in the financial statement that in the auditor's judgement is of such significance that it is fundamental to the user's understanding of financial statement.

2 Requirements

EOM Para is not a substitute of Key Audit Matters or Modified Opinion. EOM should be included within a separate section titled as "Emphasis of Matter".

EOM should refer only to information presented/disclosed in the financial statements.

It must be indicated that auditor's opinion is not modified in respect of this matter.

3 Circumstance when EOM Para can be issued

Uncertain situation as to future outcome of an exceptional litigation. Significant subsequent events.

Early application of new AS in advance of its effective date.

Occurrence of major catastrophe that may have a significant effect on entity financial position.

4 Location in Audit Reports

Immediately following the "Basis of Opinion Section".

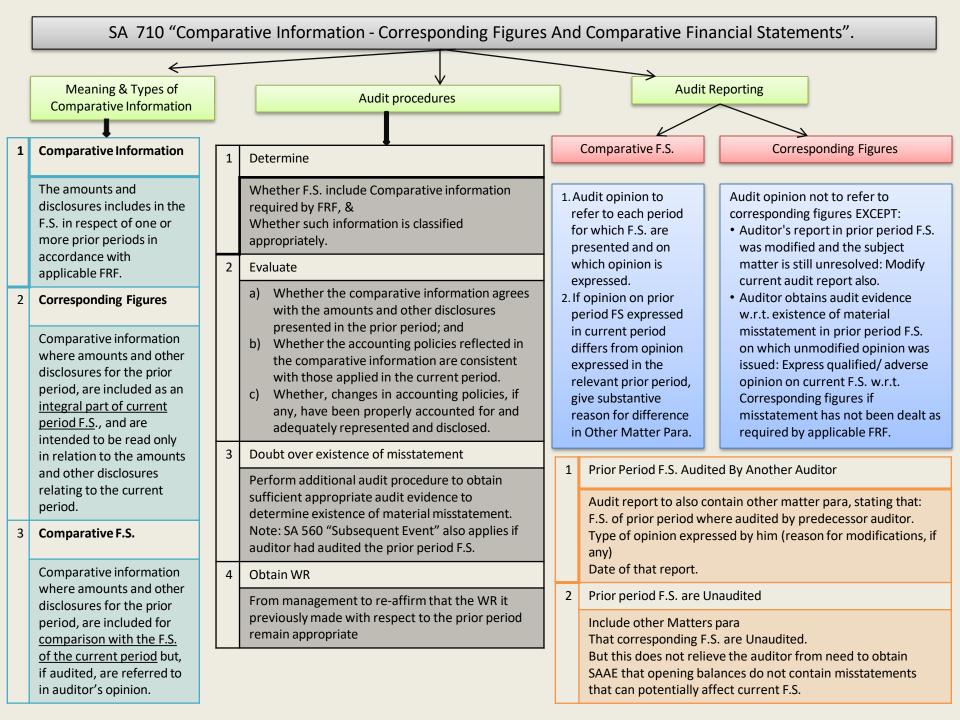
Other Matter Para



Meaning

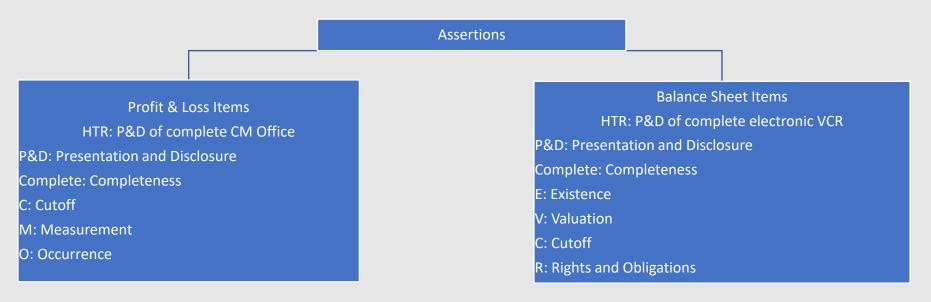
A para include in Auditors Report that refers to a matter other than presented/disclosed in financial statement that in the auditor's judgement is relevant for users understanding of audit auditor's responsibilities or auditor's report.

- 2 Requirements
 - OM Para is not a substitute of Key Audit Matters.
 - OM Para should be included in the auditor report in a separate section termed as "Other Matter".
 - Differentiate "Other Matter" with Key Audit Matter.
- 3 Location in Audit Reports
 - Immediately after the "Key Audit Matter" section.
 - If other matter is related with other legal and regulatory requirements, it needs to be placed in "Reporting on other legal and Regulatory requirements" Section.



ASSERTIONS

Definition: It refers to the representations by management, explicit or otherwise, that are embodied in the financial statements, as used by the auditor to consider the different types of potential misstatements that may occur.



CARO 2020

